MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:00 P.M. ON JUNE 16, 2026, AT THE HILTON GARDEN INN COTTONWOOD ROOM

A. CALL TO ORDER

Mayor Urlacher called the meeting to order at 7:00 p.m.

B. ROLL CALL

Upon a call of the roll, the following were:
Present: Trustees Armstrong, Maier, Smolic, Towne, Witten and Mayor Urlacher
Absent: Trustee Clark
Mayor Urlacher declared a quorum present.

In Attendance: Village Attorney, Jim Rhodes of Klein Thorpe & Jenkins, Ltd; Village Administrator, Mandi Florip; Village Clerk, Sandy Gallo; Representative from James Anderson Company, Scott Anderson; Sikich Representative, Brian LeFevre, Village Treasurer, Amy Weiland

Residents in Attendance: Stephan and Cynthia Blandin, Walter Kotaba and Pam Fantus

C. APPROVAL OF THE MINUTES

1. Regular Meeting Minutes of May 19, 2026

The Village Board reviewed the Regular Meeting Minutes of May 19, 2026. It was moved by Trustee Towne and seconded by Trustee Armstrong that the minutes of the Regular Meeting Minutes of May 19, 2026, be approved and be placed on file.

Upon a call of the roll, the following voted:
Aye: Trustees Armstrong, Maier, Smolic, Towne and Witten
Absent: Trustee Clark
Mayor Urlacher declared the motion carried.

D. APPROVAL OF THE BILLS

Trustee Maier indicated the Committee reviewed the invoices and found them to be appropriate. As a result, the total bills amount for this month is $ 421,150.04.

It was moved by Trustee Maier and seconded by Trustee Towne to approve payment of the bills.
Upon a call of the roll, the following voted:
Aye: Trustees Armstrong, Maier, Smolic, Towne and Witten
Absent: Trustee Clark
Mayor Urlacher declared the motion carried and the bills will be paid.

E. TREASURER'S REPORT

Sikich Representative Brian LeFevre presented the May's Treasurer Report. Mr. LeFevre reported May is the first month of the new fiscal year and the interest rate is 3.75%. The new fiscal year revenue will be trending lower from the last, due to the state's grocery tax reduction of 1%.

It was moved by Trustee Maier and seconded by Trustee Towne that the Board acknowledge receipt of the May 31, 2026, Treasurer's Report and it will be placed on file.

Upon a call of the roll, the following voted:
Aye: Trustees Armstrong, Maier, Smolic, Towne and Witten
Absent: Trustee Clark
Mayor Urlacher declared the motion carried.

F. PUBLIC HEARING

G. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC

1. Citizens to be heard not listed elsewhere on this Agenda

Resident, Stephan Blandin property owner of 20 acres in Riverside Preserve spoke at this meeting. Mr. Blandin provided an update on the litigation related to Lot 9, owned by Nick Mendez. The litigation against this property owner has been resolved. This matter started a year ago, when the HOA was formed due to a berm being built on this parcel. During the construction of the home on Lot 9, 300 truckloads of dirt were delivered prior to the home being completed. The foundation of this home was built too high. As a result, it was not built according to the plans submitted for the construction permit. A temporary restraining order was obtained due to the silt that was flowing into the drainage area and the pond, violating the storm water provisions. After a year of litigation, the HOA has spent hundreds of thousands of dollars in legal fees. A court order was obtained to remove 200 truckloads of dirt from this parcel. A resolution was reached between Mr. Mendez and the HOA. Mr. Blandin indicated they are going to buy out Mr. Mendez's legal obligation to the HOA. The Blandin's will acquire the Lot 9 property. The home will be torn down; the land will be restored to its native landscaping. The Blandin's would like to work with the Village to return this parcel to its natural conservancy.

2. Written Communications of Citizens to be Read

H. COMMISSION AND COMMITTEE AND OTHER REPORTS

1. Finance Committee

a. Update on the 2026 Tax Rebate Application

Trustee Maier stated one additional change will be added to the current application. Within Section II, the condition that the property is not under a lease holding status nor is it a rental property, would

allow qualifications. The Village Attorney indicated this condition was included prior to 2016, we were not able to determine why it was removed. This condition will be amended within the ordinance too.

b. Recommendation to Approve the Tax Rebate Ordinance

Trustee Maier commented the Committee reviewed the ordinance and asked that the condition being updated on the application also be captured in the following ordinance.

c. Recommendation to Approve the Howe Security Service Agreement for an Hourly Increase

Trustee Maier commented the Committee reviewed the agreement and found the 3% hourly increase to be feasible. Trustee Towne stated the Howe's agreement indicates they are allowed to work overtime and all holidays. However, he would like the agreement to state the Village will make the determination of which holidays they will work. The Village Attorney commented the agreement could indicate no holiday will be worked unless the village has approved the date.

Resident, Pam Fantus commented during the holidays, she feels secure when traveling that Howe Security is monitoring her home and the village. Mayor Urlacher added the holiday work day can be determined based on the number of house checks reported to be completed.

d. Other Matters

2. Public Works Committee

a. Recommendation to Approve the Forest Builders Inc, Proposal for the Swale Landscaping Maintenance at the MacLean Preserve at Oasis Park in the Amount of $8,000

Trustee Towne stated this proposal is to clear the ditch which will allow the water flow through the culvert along Bradley Road. The land will also be restored once completed.

b. Update on the Village Shoulder Maintenance

Village Engineer Scott Anderson indicated the weeds were treated along the shoulders last week. Trustee Towne also added that the annual trail maintenance for the weeds should also be considered for next month.

c. Update on the Old School Road Ditch Restoration

Trustee Towne stated this project has been approved. Village Engineer Scott Anderson added the area is required to be very dry to not destroy the shoulder or the grassy areas.

d. Other Matters

Trustee Towne stated the road was closed at IL Route 60 and St. Mary's Road due to powerlines being down.

3. Parks and Recreation Committee

a. Update on the Maintenance to be Considered for the Village's Southern Corner Lot at Riverwoods Boulevard and Bradley Road

Trustee Witten indicated Dunlap Lawn Service will be clearing the dead or fallen trees and some brush work for two days in the amount of $3,000. This proposal was approved last month. In addition, Trustee Armstrong is monitoring flowers that are growing in this corner along the split fence. A recommendation will be made later on what plants can be added to this corner in the fall.

b. Update on Dunlap Tree Experts Fallen Tree Removal at Whippoorwill Park and Oak Hill Lane

Trustee Witten commented two proposals were approved last month to clear fallen trees. The Whippoorwill Park proposal in the amount of $200 was approved. The Oak Hill Lane parcel was also approved for $1,500 to removal fallen trees. This will be completed weather permitting.

c. Update on the Old School Road Trail Resurfacing Project with Chicagoland Paving Company

Trustee Witten stated Chicagoland Paving Company starting resurfacing the trail along Old School Road.

d. Other Matters

Trustee Witten added the fence at Whippoorwill Park is scheduled to be installed on Friday, July 17th.

4. Public Safety

a. Other Matters

Trustee Towne commented Costco reported a ruse burglary on Sunday, June 14th. Trustee Towne reported a homeless man is stationed at the east entrance of the Oasis Park. He is begging for money but has a motorized scooter. The new regulation disallowing minors who do not have driver's licenses to ride motorized/electric scooters and bikes will be imposed starting January 1, 2026.

5. Zoning, Planning and Appeals Commission Report

a. Other Matters

Mayor Urlacher noted that the July ZPA meeting has been cancelled, as there are no cases to be heard.

I. BUSINESS FROM THE BOARD FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:

1. Mayor's Report

a. 2026 First Review of Executive Session Minutes

Mayor Urlacher stated as required by state law that the Village reviews their Executive Session minutes two times each year for a possible release. At this time, no minutes will be released.

b. Building Permits Report

Mayor Urlacher thanked Village Engineer Scott Anderson for the monthly building report which we accept, and it would be placed on file. Trustee Towne stated the report is looking smaller.

c. Lincolnshire Monthly Traffic Enforcement Statistic

Mayor Urlacher thanked the Village of Lincolnshire for the submitted monthly breakdown for traffic enforcement, and we place it on file.

d. Other Matters

Mayor Urlacher reported the village office will be closed on Friday, July 3rd in observation of the holiday.

Resident, Pam Fantus asked if the Fireworks Ordinance could be mailed out to residents again this year to remind them of the Village's regulations. The Consensus of the Board was yes.

e. Village Administrator's Report

Village Administrator Florip said session ended on May 31, 2026 and the budget was passed.

2. UNFINISHED BUSINESS

Mayor Urlacher added the following two items will remain tabled and are not part of the Consent Agenda approvals.

a. A Motion to Remove from the Table an Ordinance Amending the Village of Mettawa Code of Ordinances, Chapter 15, Zoning Regulations, Article 11, Special Uses, Section 15.1106, Additional Regulations for Public Assemblies

b. Discussion of an Ordinance Amending the Village of Mettawa Code of Ordinances, Chapter 15, Zoning Regulations, Article 11, Special Uses, Section 15.1106, Additional Regulations for Public Assemblies

3. SELECTION OF CONSENT AGENDA

The Chair would like to entertain establishing a consent agenda for any or all the items listed under New Business on the agenda. The mayor asked if there were any items listed under the New Business that a Trustee does not wish to approve under the Consent Agenda.

Mayor Urlacher tabled item b until next month.

a. Approval of an Ordinance Declaring Approval of an Ordinance Declaring Surplus Funds and Directing Local Tax Reimbursement Pursuant to the Illinois Fiscal Responsibility Law and the Village's Home Run Authority
c. Approval of the Forest Builders Inc, Proposal for the Swale Landscaping Maintenance at the MacLean Preserve at Oasis Park in the Amount of $8,000
d. Approval of the 2026 First Review of Executive Session Minutes

a. A motion was made to Approve an Ordinance Declaring Approval of an Ordinance Declaring Surplus Funds and Directing Local Tax Reimbursement Pursuant to the Illinois Fiscal Responsibility Law and the Village's Home Run Authority. The approval of this ordinance with the additional confirmation the property is not a rental nor in lease holdings.

The motion was made by Trustee Smolic and seconded by Trustee Towne.
Upon a call of the roll, the following voted:
Aye: Trustees Armstrong, Maier, Smolic, Towne and Witten
Nay: None
Absent: Trustee Clark
Mayor Urlacher declared the motion carried.

c. A motion was made to Approve the Forest Builders Inc, Proposal for the Swale Landscaping Maintenance at the MacLean Preserve at Oasis Park in the Amount of $8,000.

The motion was made by Trustee Towne and seconded by Trustee Maier.
Upon a call of the roll, the following voted:
Aye: Trustees Armstrong, Maier, Smolic, Towne and Witten
Nay: None
Absent: Trustee Clark
Mayor Urlacher declared the motion carried.

d. A motion was made to Approve the 2026 First Review of Executive Session Minutes.

The motion was made by Trustee Armstrong and seconded by Trustee Maier.
Upon a call of the roll, the following voted:
Aye: Trustees Armstrong, Maier, Smolic, Towne and Witten
Nay: None
Absent: Trustee Clark

Mayor Urlacher declared the motion carried.

J. EXECUTIVE SESSION

At 7:27 p.m., it was moved by Trustee Towne seconded by Trustee Armstrong to adjourn the meeting to Executive Session to discuss litigation, land acquisition and meeting minutes.

Upon a call of the roll, the following were:
Present: Trustees Armstrong, Maier, Smolic, Towne, Witten
Absent: Trustee Clark
Mayor Urlacher declared the motion carried.

K. CALL TO RECONVENE

At 8:17 p.m., Mayor Urlacher reconvened the public portion of the meeting.

L. ROLL CALL

Upon a call of the roll, the following were:
Present: Trustees Armstrong, Maier, Smolic, Towne, Witten and Mayor Urlacher
Absent: Trustee Clark
Mayor Urlacher declared a quorum present.

Also, present: Village Administrator, Mandi Florip; Village Clerk, Sandy Gallo and Village Attorney Jim Rhodes of Klein Thorpe and Jenkins

M. MATTERS REQUIRING ACTION ARISING AS A RESULT OF THE EXECUTIVE SESSION

N. ITEMS TO BE REFERRED

O. FOR INFORMATION ONLY

P. ADJOURNMENT

The motion was made by Trustee Towne and seconded by Trustee Armstrong with no further business to conduct, the meeting was adjourned by Ayes.

Aye: Trustees Armstrong, Maier, Smolic, Towne and Witten
Absent: Trustee Clark
Mayor Urlacher declared the motion carried and the meeting adjourned at 8:19 p.m.

Sandy Gallo, Village Clerk