

MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, MARCH 11, 2026, IN THE COTTONWOOD ROOM A

A. CALL TO ORDER

Chairman Towne called the meeting to order at 6:00 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Towne and Members Armstrong and Smolic

Absent: None

Chairman Towne declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineer, Scott Anderson; Trustee Clark

C. APPROVAL OF THE REGULAR MEETING MINUTES OF FEBRUARY

The minutes of the regular meeting for February 11, 2026, were reviewed. It was moved by Member Armstrong and seconded by Chairman Towne that the regular meeting minutes be approved and placed on file. The motion was carried.

D. DISCUSS THE PROPOSAL FROM DUNLAP LAWN SERVICE FOR THE VILLAGE'S RIGHT-OF-WAY MAINTENANCE FOR 2026 IN THE AMOUNT OF \$47,125

Chairman Towne indicated this year's scheduled maintenance will not include Riverside Preserve subdivision mowing nor brush removal. This subdivision will be contracting out any landscaping needs on their own. Village Clerk added as a result, this year's proposal is lower by \$3,000.

A motion was made to approve Dunlap Lawn Service for the Village's Right-of-Way maintenance for 2026 in the amount of \$47,125. The motion was moved by the Chairman Towne and seconded by Member Smolic. The motion was carried.

E. DISCUSS THE MAINTENANCE AND CAPITAL IMPROVEMENTS ITEMS FOR FY2026-2027 BUDGET

Chairman Towne indicated the Engineering Services budget line item will need to be increased to \$80K instead of \$50K. The current balance of Engineering Services includes James Anderson Company hours of preparing for the scanning documents. This amount will be reclassified out of Engineering Services. However, this category also includes any Hey & Associates support completed.

Chairman Towne provided the Committee with a map of MacLean Preserve at Oasis Park. The Chairman remarked the new swale is handling the current rainfall well. Chairman Towne indicated the southern part of the park has two culverts (under Bradley Road); the water in this area is not draining well. Hey & Associates have the topography of this park and the elevation to the drainage. Chairman Towne would like to complete a touch-up draining as it clogs. Chairman Towne asked that Hey & Associates provide a list of the inverts and outfalls in this area to consider

the repair. Chairman Towne indicated this project would be land improvement as the grading around the culvert would be addressed. Village Administrator Florip stated she will follow-up if the work will need to be priced out as prevailing wage. The project is being budgeted at \$30K. The engineering can be completed by Hey & Associates. Village Administrator will follow-up and schedule a meeting with Dave Kraft to provide the information for the grading for this project.

Chairman Towne indicated the village shoulders will need further material to be added this year. Village Engineer Scott Anderson said the shoulders weeds will be treated once they have growth and are green. Village Clerk Gallo added if this year's budget for the shoulder maintenance is to be utilized, a proposal will need to be received next month. Village Engineer Scott will drive around to determine the shoulders conditions.

Chairman Towne added the Old School Road ditch trail is eroding. Chairman suggested large rocks be placed at the bottom of the ditch to support the water flow.

F. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Chairman Towne reported that a resident conducted a scheduled prescribed burn along S. St. Mary's Road. During the process, the fire began to spread more quickly than anticipated. The Fire Department was contacted and responded promptly, bringing the fire back under control.

Chairman Towne added there are two homeless individuals living in the Oasis. The Oasis can not remove the person as the business is open 24 hours, 7-days of week. The Lake County Sheriff is aware of them.

G. ADJOURNMENT

It was moved by Member Smolic and seconded by Member Armstrong to adjourn the meeting at 6:31 pm. The motion was carried.

Sandy Gallo, Village Clerk