

MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, NOVEMBER 12, 2025 IN THE COTTONWOOD ROOM A

A. CALL TO ORDER

Chairman Towne called the meeting to order at 6:01 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Towne and Members Armstrong and Smolic

Absent: None

Chairman Towne declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineer, Scott Anderson; Trustee Clark

Resident: Peter Wallace

C. APPROVAL OF THE REGULAR MEETING MINUTES OF OCTOBER

The minutes of the regular meeting for October 8, 2025 were reviewed. It was moved by Member Armstrong and seconded by Member Smolic that the regular meeting minutes be approved and placed on file. The motion was carried.

D. DISCUSS THE RETENTION AREAS STUDY TO ENSURE PRIVATE RETENTION PONDS INTLETS AND OUTFALLS ARE BEING MAINTAINED

Chairman Towne stated he met with a few Hamilton Estates HOA members to discuss their fallen fence. The fence was confirmed to have been installed by the developer of Hamilton Estates. The retention pond behind Hamilton Estates on Bradley Road is AbbVie's responsibility to maintain. Chairman Towne indicated he was unable to view the conditions of their outfall that flows into AbbVie's retention pond on Bradley Road when he walked Hamilton Estates open space area. Hamilton Estates outfall had surrounding debris which was impacting the water flow. Chairman Towne made a recommendation to have either James Anderson or ILM visit the various retention ponds and 10 inlets/outfalls on behalf of the village and determine their condition. This project will take one or two days to walk the various locations. In addition, each HOA or property owner will be emailed the study's outcome as a reminder of their responsibility to maintain these areas and keep them clear. Village Administrator Florip remarked in April of 2025 ILM provided the Committee a proposal in the amount of \$4,952 to perform an assessment with an updated report. The Committee at this time, declined this work. Chairman Towne remarked the 2013 report does not need to be rewritten; the outlet/inlets conditions need to be assessed. Village Engineer Scott Anderson stated to visit each location would cost \$500. Chairman Towne added the Crest subdivision will be added to this study, making it 10 locations. Village Engineer Scott Anderson indicated a few years ago an email was sent to the HOAs or residents requiring the maintenance of these areas annually. Chairman Towne remarked based on the outcome, an email will be sent to the owners with a deadline. If the maintenance is not completed accordingly, the village will perform

the work and bill back the SSA. The Village Engineer will complete the assessment for the Committee meeting in January.

A motion was made to access the inlets and outlets within the village in the amount not to exceed \$2,000. The motion was moved by Chairman Towne and seconded by Member Smolic. The motion was carried.

E. DISCUSS THE COMMITTEE’S FY2025-2026 BUDGET MID-YEAR

The Committee reviewed the fiscal year budget; no amendments or changes were decided.

F. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Resident, Peter Wallace asked about connecting Mettawa’s trail through Riverside Preserve to the Vernon Hills trail along Route 60 at the bridge. Member Smolic commented that he is uncertain if Riverside Preserve would agree to allow access to this trail, possibly creating extra traffic. Village Engineer Scott Anderson commented the village owns the trail; however, it is overgrown in Riverside Preserve.

Peter Wallace indicated he is experiencing issues with connecting with AT&T. Mr. Wallace currently is adjacent to a resident within Riverside Preserve who has a utility box from AT&T. The Village Clerk will continue to work with Yamin and Mr. Wallace to resolve this issue.

Chairman Towne indicated the snowplowing is going well. Member Smolic remarked his road was not plowed for the first snowfall. Village Administrator Florip indicated she will communicate with Milieu Design about plowing down the full road of Old School Road to Smolic’s house.

Chairman Towne remarked that the Committee has decided to cancel the December 12th scheduled meeting. The meeting will be held if an urgent matter arises.

A motion was made to cancel the December Committee meeting. The motion was moved by Member Smolic and seconded by Member Armstrong. The motion was carried

G. ADJOURNMENT

It was moved by Member Smolic and seconded by Member Armstrong to adjourn the meeting at 6:40 pm. The motion was carried. Sandy Gallo, Village Clerk