

MINUTES OF THE REGULAR MEETING FOR THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD ON WEDNESDAY, NOVEMBER 12, 2025 IN THE COTTONWOOD ROOM A

A. CALL TO ORDER

Chairman Clark called the meeting to order at 6:41 p.m.

B. ROLL CALL

Upon a call of the roll the following persons were:

Present: Chairman Clark and Members Witten and Towne

Absent: None

Chairman Clark declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineer, Scott Anderson; Trustees Armstrong and Smolic

C. APPROVAL OF THE REGULAR MEETING MINUTES OF OCTOBER

Meeting minutes of October 8, 2025 were reviewed. It was moved by Member Towne seconded by Member Witten that the regular meeting minutes be approved and be placed on file. The motion was carried.

D. DISCUSS THE PROPOSALS FOR THE VILLAGE'S PARK TREES TRIMMING AND REMOVAL PROJECT

Chairman Clark indicated she received two proposals for this year's winter tree trimming and removal. This year's tree work is very minimal. Whippoorwill Park will have three trees removed and MacLean Preserve at Oasis Park will have some tree trimming to be completed. The first proposal was from Davey Tree Experts in the amount of \$5,850. The second was from, Dunlap Tree Experts in the amount of \$2,675.

A motion was made to recommend Dunlap Tree Experts to complete the winter tree removal and trimming in the amount in of \$2,675. The motion was moved by Member Witten and seconded by Member Towne. The motion was carried.

E. DISCUSS OF A NEW OPEN FENCE AT WHIPPOORWILL PARK WEST OF THE MAIN DRIVEWAY

Chairman Clark recommended replacing the picket wooden fence at Whippoorwill Park along Route 60. The replacement would be an open wooden style. Member Witten will obtain a few proposals for the replacement and we will discuss this matter next year.

F. REVIEW THE PROPOSALS FOR MOVING BOULDERS TO MACLEAN PRESERVE AT OASIS PARK

Chairman Clark stated weed removal, along with some mowing has been completed around Barry MacLean's bench. As a result, the planting areas are being formed to be smaller. The loose stones that are currently there, will be removed and a few boulders will be placed around the bench. Two proposals were received for this work. Forest Builders submitted their proposal in the amount of \$2,200 and Green Concepts Inc for \$1,425. The goal is to reduce the maintenance required around the bench with the smaller footprint.

A motion was made to approve Green Concepts Inc proposal in the amount of \$1,425. The motion was made by Member Witten and seconded by Member Towne. The motion was carried.

G. DISCUSS THE COMMITTEE’S FY2025-2026 BUDGET MID-YEAR

The Committee reviewed their budget amounts. No additional projects are anticipated; therefore, no amounts were changed. Village Administrator Florip said the Committee is doing well staying under budget.

H. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Chairman Clark indicated Davey Tree Experts have requested for the second year, to do tree trimming at Whippoorwill Park as part of a training session for their employees. They are looking to hold the training day on November 20th. Mettawa Public Safety will be notified of this training day as well.

Chairman Clark remarked Parks & Recreation would also like to cancel their December meeting.

The motion was made to cancel the December scheduled Committee meeting. The motion was moved by Member Witten and seconded by Member Towne. The motion was carried.

Member Towne stated resident Block is doing a great job landscaping his property. Member Towne asked if the Committee would consider removing the wooden fence from the parcel located at 15085 Old School Road. Chairman Clark indicated she would need to speak with the resident along the south end of the parcel to determine if he has any concerns with the fence removal. This matter will be further discussed in January.

I. ADJOURNMENT

It was moved by Member Towne seconded by Member Witten to adjourn the meeting at 6:58 pm. The motion was carried.

Sandy Gallo, Village Clerk