



## **PUBLIC NOTICE**

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE VILLAGE OF METTAWA, NOTICE IS GIVEN HEREBY THAT THE SCHEDULED REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA WILL BE HELD ON TUESDAY, DECEMBER 16, 2025 THE HOUR OF 7:00 P.M., DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING:

### **MAYOR AND BOARD OF TRUSTEES, VILLAGE OF METTAWA**

#### **REGULAR MEETING**

HILTON GARDEN INN - 26225 N RIVERWOODS BLVD

#### **COTTONWOOD ROOM**

TUESDAY, DECEMBER 16, 2025 at 7:00 p.m.

#### **AGENDA**

Next Ordinance: #912

Next Resolution: #25-06

#### **A. CALL TO ORDER**

#### **B. ROLL CALL**

Mayor Urlacher

Trustee Armstrong

Trustee Clark

Trustee Maier

Trustee Smolic

Trustee Towne

Trustee Witten

#### **C. APPROVAL OF THE MINUTES**

1. Regular Meeting Minutes of November 18, 2025

#### **D. APPROVAL OF THE BILLS**

1. Bills Submitted for Payment

#### **E. TREASURER'S REPORT**

1. Presentation of the Monthly Report Ending November 30, 2025

#### **F. PUBLIC HEARING**

## **G. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC**

1. Citizens to be heard not listed elsewhere on this Agenda
2. Written Communications of Citizens to be Read

## **H. COMMISSION AND COMMITTEE AND OTHER REPORTS**

### **1. Finance Committee**

- a. Review and Recommendation of the James Anderson Company Agreement for 2026
- b. Recommendation to Approve an Ordinance Authorizing the Levy and Collection of Taxes for the Corporate and Municipal Purposes of the Village of Mettawa, Lake County Illinois, for the Tax Year 2025
- c. Other Matters

### **2. Public Works Committee**

- a. Other Matters

### **3. Parks and Recreation Committee**

- a. Other Matters

### **4. Public Safety**

- a. Other Matters

### **5. Zoning, Planning and Appeals Commission**

- a. Approval of an Ordinance Granting a Special Use Permit for a Guest House and an Accessory Structure (Guest House and Garage) Having a Gross Interior Square Footage Greater than 2,000 Square Feet for the Property Commonly Known as 15130 W. Little St. Mary's Road, Mettawa
- b. Other Matters

## **I. BUSINESS FROM THE BOARD FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:**

### **1. Mayor's Report**

- a. Discuss the Treatment of Wildlife
- b. Amendment to the Building Code Chapter 9
- c. 2025 Second Review of Executive Session Minutes
- d. Building Permits Report
- e. Lincolnshire Monthly Traffic Enforcement Statistics
- f. Other Matters
- g. Village Administrator's Report

### **2. Selection of Consent Agenda**

The President and Board of Trustees may establish a consent agenda for items appearing on the agenda of any regular or special meeting. All items placed on the consent agenda will be enacted by one motion and one vote, which shall be a roll call vote. The Village

President or any Trustee may request that any item not be placed upon the consent agenda, in which case the item will be considered separately. Any items not placed upon the consent agenda will be considered individually by separate vote.

**3. Unfinished Business**

- a. A Motion to Remove from the Table an Ordinance Amending the Village of Mettawa Code of Ordinances, Chapter 15, Zoning Regulations, Article 11, Special Uses, Section 15.1106, Additional Regulations for Public Assemblies
- b. Discussion of an Ordinance Amending the Village of Mettawa Code of Ordinances, Chapter 15, Zoning Regulations, Article 11, Special Uses, Section 15.1106, Additional Regulations for Public Assemblies

**4. New Business**

- a. Approval of the James Anderson Company Agreement for 2026
- b. Approval of an Ordinance Authorizing the Levy and Collection of Taxes for the Corporate and Municipal Purposes of the Village of Mettawa, Lake County Illinois, for the Tax Year 2025
- c. Approval of an Ordinance Granting a Special Use Permit for a Guest House and an Accessory Structure (Guest House and Garage) Having a Gross Interior Square Footage Greater than 2,000 Square Feet for the Property Commonly Known as 15130 W. Little St. Mary's Road, Mettawa
- d. Approval of an Ordinance Amending the Code of Ordinances of the Village of Mettawa, Chapter 9, Building Code, Article XVII, Energy Conservation Code, Section 9.1701, Adoption of Energy Conservation Code
- e. Approval of a Resolution Approving the Release of Certain Executive Session Minutes of the President and Board of Trustees of the Village of Mettawa, Illinois

**J. EXECUTIVE SESSION**

**K. CALL TO RECONVENE**

**L. ROLL CALL**

**M. MATTERS REQUIRING ACTION ARISING AS A RESULT OF THE EXECUTIVE SESSION**

**N. ITEMS TO BE REFERRED**

**O. FOR INFORMATION ONLY**

**P. ADJOURNMENT**

ALL QUESTIONS RELATING TO THE PRIORITY OF BUSINESS SHALL BE DECIDED BY THE CHAIR WITHOUT DEBATE, SUBJECT TO APPEAL.

I, the undersigned, caused the above and foregoing 3-pages agenda to be posted at the following location on or before 5:00 p.m. December 13, 2025: In the entry lobby of the Hilton Garden Inn, 26225 N. Riverwoods Boulevard, Mettawa, IL.

Sandy Gallo, Village Clerk