



PUBLIC NOTICE

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE VILLAGE OF METTAWA, NOTICE IS GIVEN HEREBY THAT THE SCHEDULED REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA WILL BE HELD ON TUESDAY, NOVEMBER 18, 2025 THE HOUR OF 7:00 P.M., DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING:

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF METTAWA

REGULAR MEETING

HILTON GARDEN INN - 26225 N RIVERWOODS BLVD

COTTONWOOD ROOM

TUESDAY, NOVEMBER 18, 2025 at 7:00 p.m.

AGENDA

Next Ordinance: #911

Next Resolution: #25-03

A. CALL TO ORDER

B. ROLL CALL

Mayor Urlacher

Trustee Armstrong

Trustee Clark

Trustee Maier

Trustee Smolic

Trustee Towne

Trustee Witten

C. APPROVAL OF THE MINUTES

1. Regular Meeting Minutes of October 21, 2025

D. APPROVAL OF THE BILLS

1. Bills Submitted for Payment

E. TREASURER'S REPORT

1. Presentation of the Monthly Report Ending October 31, 2025

F. PUBLIC HEARING

G. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC

1. Citizens to be heard not listed elsewhere on this Agenda
2. Written Communications of Citizens to be Read

H. COMMISSION AND COMMITTEE AND OTHER REPORTS

1. Finance Committee

- a. Finalize the 2025 Tax Rebate Program
- b. Update of the Village Engineer's Historical Payment Structure
- c. Update of the FY2025-2026 Budget versus Expenses Review Mid-Year
- d. Recommendation to Approve the 2025-2026 Insurance Policy with ICMRT (presented by MGA Insurers, Inc) in an Amount Not to Exceed \$17,936
- e. Recommendation to Approve a Resolution to Determine the Amount of the Tax Levy for 2025 Tax Year
- f. Other Matters

2. Public Works Committee

- a. Recommendation to Approve the Village Engineers to Review 10 Private Inlets and Outlets in the Amount Not to Exceed \$2,000
- b. Update of the Committee's FY2025-2026 Budget Review Mid-Year
- c. Other Matters

3. Parks and Recreation Committee

- a. Recommendation to Approve Dunlap Tree Experts Proposals for the Village's Park Tree Removal and Trimming Project in the Amount of \$2,675
- b. Update on a New Open Fence at Whippoorwill Park
- c. Recommendation to Approve Green Concepts Inc to Move Boulders to MacLean Preserve at Oasis Park in the Amount of \$1,425
- d. Update of the Committee's FY2025-2026 Budget Review Mid-Year
- e. Other Matters

4. Public Safety

- a. Presentation from Tony Raymond, Mettawa Public Safety
- b. Other Matters

5. Zoning, Planning and Appeals Commission

- a. Approval of an Ordinance Adopting the Village of Mettawa Comprehensive Plan 2025 Update
- b. Other Matters

I. BUSINESS FROM THE BOARD FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:

1. Mayor's Report

- a. Village Meetings Schedule for 2026

- b. Agreement with Hilton Garden Inn for 2026 Meeting Rooms Usage
- c. Discuss the Davey Tree Experts Company Tree Trimming Training Agreement at Whippoorwill Park
- d. Recommendation to Approve an Amendment to the Agreement with Mandi Florip for Administrator Services
- e. Recommendation to Approve an Amendment to the Agreement with Sandy Gallo LLC for Administrative and Village Clerk Services
- f. Ratification of JULIE's NDA Regarding Participation in the Positive Response System Building Report
- g. Building Permits Report
- h. Lincolnshire Monthly Traffic Enforcement Statistics
- i. Holiday Office Closing Schedule
- j. Other Matters
- k. Village Administrator's Report

2. Selection of Consent Agenda

The President and Board of Trustees may establish a consent agenda for items appearing on the agenda of any regular or special meeting. All items placed on the consent agenda will be enacted by one motion and one vote, which shall be a roll call vote. The Village President or any Trustee may request that any item not be placed upon the consent agenda, in which case the item will be considered separately. Any items not placed upon the consent agenda will be considered individually by separate vote.

3. Unfinished Business

- a. A Motion to Remove from the Table an Ordinance Amending the Village of Mettawa Code of Ordinances, Chapter 15, Zoning Regulations, Article 11, Special Uses, Section 15.1106, Additional Regulations for Public Assemblies
- b. Discussion of an Ordinance Amending the Village of Mettawa Code of Ordinances, Chapter 15, Zoning Regulations, Article 11, Special Uses, Section 15.1106, Additional Regulations for Public Assemblies

4. New Business

- a. Approval of the 2025-2026 Insurance Policy with ICMRT (presented by MGA Insurers, Inc) in an Amount Not to Exceed \$17,936
- b. Approval of a Resolution to Determine the Amount of the Tax Levy for 2025 Tax Year
- c. Approval of the Village Engineers to Review 10 Private Inlets and Outlets in the Amount Not to Exceed \$2,000
- d. Approval of Dunlap Tree Experts Proposal for the Village's Park Tree Removal and Trimming Project in the Amount of \$2,675
- e. Approval of Green Concepts Inc, to Move Boulders to MacLean Preserve at Oasis Park in the Amount of \$1,425
- f. Approval of an Ordinance Adopting the Village of Mettawa Comprehensive Plan 2025 Update
- g. Approval of the Resolution Setting Forth the Regular Meetings of the President and Board of Trustees and All Subsidiary Bodies of the Village of Mettawa for 2026

- h. Approval of a Resolution Authorizing the Village President and Village Clerk to Execute Contract with Hilton Garden Inn to Provide for Meeting Room Space for Regular Meetings of the Village Board and All Village Committees and Commissions During 2026
- i. Approval the Davey Tree Experts Agreement for the Use of Whippoorwill Park
- j. Approval of an Amendment to the Agreement with Mandi Florip for Administrator Services
- k. Approval of an Amendment to the Agreement with Sandy Gallo LLC for Administrative and Village Clerk Services
- l. Approval of the Ratification of JULIE's NDA Regarding Participation in the Positive Response System Building Report

J. EXECUTIVE SESSION

K. CALL TO RECONVENE

L. ROLL CALL

M. MATTERS REQUIRING ACTION ARISING AS A RESULT OF THE EXECUTIVE SESSION

N. ITEMS TO BE REFERRED

O. FOR INFORMATION ONLY

P. ADJOURNMENT

ALL QUESTIONS RELATING TO THE PRIORITY OF BUSINESS SHALL BE DECIDED BY THE CHAIR WITHOUT DEBATE, SUBJECT TO APPEAL. I, the undersigned, caused the above and foregoing 4-pages agenda to be posted at the following location on or before 5:00 p.m. November 16, 2025: In the entry lobby of the Hilton Garden Inn, 26225 N. Riverwoods Boulevard, Mettawa, IL.

Sandy Gallo, Village Clerk