

MINUTES OF THE REGULAR MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON SEPTEMBER 16, 2025 AT THE HILTON GARDEN INN IN THE MAPLE ROOM

A. CALL TO ORDER

Chairman Maier called the meeting to order at 6:00 p.m.

B. ROLL CALL

Upon a call of the roll, the following were:

Present: Chairman Maier and Trustees Armstrong and Smolic

Absent: None

Chairman Maier declared a quorum.

In Attendance: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Trustee Clark; Village Treasurer Amy Weiland-Bobrow

C. APPROVAL OF THE REGULAR MEETING MINUTES OF AUGUST

Chairman Maier requested a motion to approve the August 19, 2025 meeting minutes. It was moved by Trustee Smolic and seconded by Trustee Armstrong that the minutes be approved and be placed on file. The motion was carried.

D. REVIEW OF INVOICES PRESENTED FOR PAYMENT

Chairman Maier reported that this month's bill listing includes payment to Caliber Collision. During the picnic, a resident's car sustained minor damages while parking. Since the cost of the repair fell below the village's \$1,000 insurance deductible, it was decided to make direct payment to body shop for the \$860. This month's expenditure includes Grainger's second tax revenue share payment in the amount of \$291,781.42.

Chairman Maier indicated this month's bill amount to be approved is \$427,486.95.

E. REVIEW THE TREASURERS REPORT ENDING AUGUST 31, 2025

Chairman Maier reported the August Treasurer's Report this month. On the General Fund page for revenue, it is currently over budget, reflecting an increase of \$547,000 for this period. The General Expenses are showing \$30,000 lower compared to the same period last year. Police & Security amount shows lower expenses, as invoices have not been received.

F. PRESENTATION OF THE FY2024-2025 ANNUAL FINACIAL REPORT

Sikich Audit Representative Martha Trotter presented the final audit report. The Mayor and Board of Trustees received an audio summary of the audit, along with two supporting documents, the Audit Report and the Final Board Communication. This audio can be obtained through the Village Clerk. Mrs. Trotter reported a clean and unmodified audit opinion for Fiscal Year 2024-2025. The Statement of Net Position reflects the Village's long-term financial planning. The village currently holds \$16M of unrestricted funds. For the fiscal year, actual revenue exceeded the budget by \$2.1M. The Auditor's Communication Report confirmed all applicable auditing standards were followed. There were no audit adjustments, no passed adjustment, and no deficiencies identified during the

audit. The final audit report can be found on the village website under Government, Financials for the fiscal year.

G. DISCUSS TWO REBATE APPLICATIONS

Chairman Maier indicated resident Virginia Cavanaugh passed in August 2025. Her daughter submitted a tax rebate on Virginia's behalf. The Village Attorney reviewed the Trustee documents and indicated Cheryl, her daughter, is not eligible for the rebate. Village Treasurer, Amy Weiland stated the Village Attorney ongoing should determine the outcome on these types of cases to ensure each case is handled appropriately.

H. UPDATE ON THE 2025 TAX REBATE PROGRAM

Village Treasurer, Amy Weiland reported that 175 residents qualified for a rebate program this year. Of those, 114 applications have been submitted and approved. We currently have 61 outstanding. To assist residents who have not yet completed their rebate or have received a status of received on the website, Village Treasurer, Amy Weiland will be available at the Hilton Garden Inn on Saturday, September 27th from 10:00-12:00 pm. During this time, a notary will also be present to notarize your application onsite. Village Clerk Gallo stated a notary has been obtained for \$240 for the two-hours.

I. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

J. ADJOURNMENT

With no further business to conduct, it was moved by Trustee Smolic and seconded by Trustee Armstrong that the meeting be adjourned at 6:32 p.m.

Sandy Gallo, Village Clerk