

MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, SEPTEMBER 10, 2025 IN THE COTTONWOOD ROOM A

A. CALL TO ORDER

Chairman Towne called the meeting to order at 6:00 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Towne and Members Armstrong and Smolic

Absent: None

Chairman Towne declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineer, Scott Anderson; Trustee Clark

C. APPROVAL OF THE REGULAR MEETING MINUTES OF AUGUST

The minutes of the regular meeting for August 13, 2025 were reviewed. It was moved by Member Smolic and seconded by Member Armstrong that the regular meeting minutes be approved and placed on file. The motion was carried.

D. UPDATE ON THE PAVING PROJECTS WITH PAV-TECH CORPORATION

Chairman Towne asked the Village Engineer when Pav-Tech anticipates starting Adam Lyons drive-way. Village Engineer Scott Anderson replied, in the next week or so. Village Clerk Gallo indicated she will notify resident, Adam Lyons of the upcoming paving project.

E. DISCUSS THE LOWEST BIDDER FOR THE NEW DESIGN PLANS FOR HEY & ASSOCIATES INC, FOR THE MACLEAN PRESERVE AT OASIS PARK STORMWATER PROJECT

Chairman Towne indicated three contractors bid for this project. The lowest bidder was Veterans Vac Services in the amount of \$77,700. Village Engineer Scott Anderson indicated he called Lake County to vet the contractor. They validated their service level as quality work. Chairman Towne added given the lowest bidder price point is \$50K lower than the next bidder, the approval will be contingent to a pre-construction onsite meeting to ensure the full scope of the work is understood. Veterans Vac Service also included a bid bond with their submission. Village Engineer Scott Anderson replied they can start the work in two-weeks.

A motion was made to approve the lowest Bidder Veterans Vac Services in the amount of \$77,700 with the condition of a pre-construction meeting on site. The motion was moved by Chairman Towne and seconded by Member Smolic. The motion was carried.

F. DISUCSS THE VILLAGE’S RIGHT-OF-WAY TREE REMOVAL PROJECT

Chairman Towne stated at this time the village has no right-of-way trees to be removed. If any Trustees sees any ROW trees, please bring it to the Committee's attention. Riverside Preserve subdivision has three trees that their HOA will be handling the removal of.

G. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Chairman Towne stated the village's monthly safety matters have been low, and the village has been quiet. The only security issue was reported by a resident located at 915 Mettawa Lane. The resident asked Mettawa Public Safety to complete a house check internally. Chairman Towne directed them to call the Lake County Sheriff's Office to enter the house. No issues were further reported. The Lake Forest Oasis management cleaned the garbage/debris along the tollway. Village Engineer Scott Anderson added the Oasis area was also mowed.

Trustee Smolic stated he would like to better understand how ordinances can be amended. Trustee Smolic added his understanding was that if a berm was to be built higher than 24 inches, a variance with a public hearing was required. However, a variance is not necessary, only a permit is necessary if the structure is to be greater than 24 inches. Chairman Towne stated a grading plan is always accompanied with a berm being built. Trustee Smolic remarked any berm higher than 24 inches should be reviewed by the Commission as it can impact the water runoff to the neighboring parcel. Trustee Smolic asked where can this type of recommendation be submitted to amend an ordinance. The Village Clerk indicated it can be discussed at the Board meeting under the Mayor's Report. Trustee Towne added the new ordinance should be reviewed. Trustee Smolic added resident, Phil Block is currently building a 7-foot berm. Village Engineer Scott Anderson replied he received a permit for the berm. The village does not have a berm height limitation as long as it meets with the stormwater requirements, with a 3:1 ratio. Trustee Clark recommended to review the ordinance regarding the height of berms. This matter will be furthered discussed at the Board meeting.

H. ADJOURNMENT

It was moved by Member Smolic and seconded by Member Armstrong to adjourn the meeting at 6:30 pm. The motion was carried.

Sandy Gallo, Village Clerk