

MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, AUGUST 13, 2025 IN THE COTTONWOOD ROOM A

A. CALL TO ORDER

Chairman Towne called the meeting to order at 6:00 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Towne and Members Armstrong and Smolic

Absent: None

Chairman Towne declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineer, Scott Anderson; Trustees Clark and Witten

C. APPROVAL OF THE REGULAR MEETING MINUTES OF JUNE

The minutes of the regular meeting for June 11, 2025 were reviewed. It was moved by Member Smolic and seconded by Member Armstrong that the regular meeting minutes be approved and placed on file. The motion was carried.

D. DISCUSS PAVING PROPOSALS FROM KAPLAN PAVING AND PAV-TECH CORPORATION

Chairman Towne indicated Boulton Boulevard potholes should be handled by Impact themselves, not the Village. Village Clerk Gallo replied she received a call from Impact regarding the numerous potholes. Village Clerk Gallo asked Jamie to assess where they were and who was going to repair them. Chairman Towne added the village does not maintain all the roads; therefore, we should not handle gathering proposals. Village Engineer Scott Anderson added the Pav-Tech Corporation estimated pricing for \$480 is a good price as several projects were bundled for the village. The approved items include the two trail areas and the area by 894 Mettawa Lane.

Village Administrator Florip remarked Impact will handle the payment of their project. Village Clerk Gallo added Impact will be working directly with Pav-Tech Corporation on their repair.

A motion was made to approve Pav-Tech Corporation line items 2,3 and 4 in the amount of \$1,480. The motion was moved by Member Smolic and seconded by Member Armstrong. The motion was carried.

E. DISCUSS THE FOREST BUILDERS INC. PROPOSAL FOR SHOULDER MAINTENANCE AT 15330 W. OLD SCHOOL ROAD IN THE AMOUNT NOT TO EXCEED \$1,400

Chairman Towne indicated this land restoration will complete some shoulder work at 15330 W Old School Road where the retainer was recently installed. The work will include some gravel rocks, topsoil, and a seed blanket.

A motion was made to approve Forest Builders to complete shoulder work by the recent retainer wall at 15330 W Old School Road in the amount not to exceed \$1,400. The motion was moved by Member Smolic and seconded by Member Armstrong. The motion was carried.

F. DISCUSS EXTENDING MILIEU DESIGN SNOW PLOWING CONTRACT FOR FY2025-2026

Chairman Towne indicated Milieu Design submitted an extension for this years' service with a 2% increase. The amount for this contract is \$36,439.50. Village Administrator Florip added extending this contract would be beneficial as they have familiarized themselves with the village. Going out to bid for a new contractor, would create additional expenditures with engineers' training and overseeing their work. Village Clerk Gallo added this approval will also include a waiver of competitive bidding. Member Smolic asked how much it costs to go out to bid. Village Engineer Scott Anderson replied and estimated \$3,000.

A motion was made to waive competitive bidding and approve Milieu Design Snow Plowing contract for FY2025-2026 in the amount of \$36,439.50 The motion was moved by Member Smolic and seconded by Member Armstrong. The motion was carried.

G. APPROVE THE NEW DESIGN PLANS FROM HEY & ASSOCIATES INC, FOR THE MACLEAN PRESERVE AT OASIS PARK STORMWATER PROJECT

Chairman Towne added Hey & Associates have submitted their new design to be approved. They have proposed to remove all the material and insert a swale and create a detention for the water. Village Engineer Scott Anderson commented on what the new design will include, including that the drainage has been expanded, which will improve the slope between Bradley Road and the Oasis. This will allow water to move quicker. The water shed permit has been obtained. Member Smolic commented once this project is completed, and if the water drainage issue is not resolved how will it be addressed. Member Witten added his concern, if a second phase is required and the timing of that improvement. Chairman Towne replied he believes in the new design plan as it incorporates the original plans. A second phase could include, improvement further south of the park area, to lower the grading there.

A motion was made to go out to bid with the new Hey & Associates Inc design plan for MacLean Preserve at Oasis Park. The motion was moved by Member Smolic and seconded by Member Armstrong. The motion was carried.

H. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Chairman Towne added he looked at the pavement completed by Libertyville Township at Little Melody Lane. Chairman Towne commented the village's paving contractor should have gone further on the road to meet the Libertyville section of the road. The results of two contractors paving the same road, is a very low speed bump when they meet

Chairman Towne added false alarms are being triggered with a faulty wire around patio doors.

I. ADJOURNMENT

It was moved by Member Smolic and seconded by Member Armstrong to adjourn the meeting at 6:29 pm. The motion was carried.

Sandy Gallo, Village Clerk