

MINUTES OF THE REGULAR MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON JUNE 17, 2025 AT THE HILTON GARDEN INN IN THE MAPLE ROOM

A. CALL TO ORDER

Chairman Maier called the meeting to order at 6:00 p.m.

B. ROLL CALL

Upon a call of the roll, the following were:

Present: Chairman Maier and Trustees Armstrong and Smolic

Absent: None

Chairman Maier declared a quorum.

In Attendance: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Trustee Towne; Sikich Representative, Brian LeFevre

C. APPROVAL OF THE REGULAR MEETING MINUTES OF MAY

Chairman Maier requested a motion to approve the May 20, 2025 meeting minutes. It was moved by Trustee Smolic and seconded by Trustee Armstrong that the minutes be approved and be placed on file. The motion was carried.

D. REVIEW OF INVOICES PRESENTED FOR PAYMENT

Chairman Maier commented last month Seawall requested a 50% deposit prior to commencing their project. The Village should request a waiver next time. Village Treasurer Amy Weiland indicated James Anderson Company billed numerous hours to complete phone calls and follow-up emails to Milieu Design for a salt credit Village Treasurer Amy Weiland would like to better understand what is captured within the retainer amount of \$18,000. Trustee Towne remarked around 2014 an RFP was pursued. The Board continued with James Anderson after seeing the results of the RFPs. Village Administrator Florip remarked the retainer amount is based on the average collection of a permit. Trustee Towne added James Anderson has a broad scope of public works that they complete for the village. Trustee Smolic commented the permit fee revenue collection was analyzed last year. This process was changed. The \$18,000 monthly relates to the management of the permit process, nothing else. Trustee Smolic added the salt over charge was caught by Village Engineer Scott Anderson not by the village. Village Engineer Scott reviews the invoices and noted a charge of \$3,000 for unused salt on the plowing report. Trustee Smolic replied we should explore the exercise.

Chairman Maier indicated this month's bill amount to be approved is \$122,848.82.

E. REVIEW THE TREASURERS REPORT ENDING MAY 31, 2025

Sikich Representative, Brian Lefevre stated the revenue on deposit reflects \$17 million ending May. There has been one month of activity for the new fiscal year, and sales taxes are higher from the prior year. The expenditures are low as most are still from last fiscal year.

Chairman Maier indicated next month the first payment to W.W. Grainger will be made of \$548,000. The amount will be wired transferred.

F. REVIEW AND RECOMMENDATION OF THE TAX REBATE ORDINANCE

Chairman Maier commented this ordinance is the standard document to be approved.

Treasurer Amy Weiland said we are all set to commence the program. Village Administrator Florip stated we have one resident who is ineligible for the program due to an outstanding balanced owed to the village. A letter will be sent to the resident reminding them of the balanced owed.

G. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

H. ADJOURNMENT

With no further business to conduct, it was moved by Trustee Smolic and seconded by Trustee Armstrong that the meeting be adjourned at 6:25 p.m.

Sandy Gallo, Village Clerk