

**MINUTES OF THE REGULAR MEETING FOR THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD ON WEDNESDAY, NOVEMBER 13, 2024 IN THE COTTONWOOD ROOM A**

**A. CALL TO ORDER**

Chairman Clark called the meeting to order at 6:29 p.m.

**B. ROLL CALL**

Upon a call of the roll the following persons were:

Present: Chairman Clark and Members Armstrong and Pelech

Absent: None

Chairman Clark declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineer, Scott Anderson and Trustees Smolic

Also in Attendance: Brad Buell

**C. APPROVAL OF THE REGULAR MEETING MINUTES OF OCTOBER**

Meeting minutes of October 9, 2024 were reviewed. Chairman Clark submitted edits. It was moved by Member Pelech and seconded by Member Armstrong that the regular meeting minutes be approved with edits and be placed on file. The motion was carried.

**D. DISCUSS HYDROSEEDING PROPOSALS FOR 15085 W OLD SCHOOL ROAD**

Chairman Clark stated Nick Pizzo will be seeding this parcel once the temperature is stabilized. A steady temperature will allow the seed to germinate and survive.

Chairman Clark added Pizzo & Associates will also be completing the Whippoorwill Farm burn once the weather is fitting. The businesses and surroundings residents have already received their first notification of the upcoming burn. The village will provide a 48-hour notice once Pizzo & Associates confirms a date.

**E. DISCUSS THE PROPOSALS FOR THE VILLAGE'S PARK TREES REMOVAL PROJECT**

Chairman Clark indicated a dead trees removal listing was created from each parcels inventory list. A total of 48 trees have been identified to be removed. Three landscapers submitted proposals for the dead trees' removal project. Dunlap Lawn submitted their proposal in the amount of \$23,360. A new contractor recommended by Trustee Smolic, DHL, also submitted in the amount of \$21,750. Davey Tree Experts submitted in the amount of \$20,800. Member Pelech asked if it included all the dead trees. Chairman Clark confirmed yes.

A motion was made to approve the lowest bid of Davey Tree Experts proposal in the amount of \$20,800. The motion was made by Member Armstrong and seconded by Member Pelech. Chairman Clark abstained. The motion was carried.

**F. DISCUSS THE DAVEY TREE EXPERTS PROPOSAL FOR ANTI-DESICCANT TREATMENT FOR THE ELEVEN SPRUCE TREES AT 15085 W OLD SCHOOL ROAD IN THE AMOUNT OF \$375**

Chairman Clark indicated the following proposal is a treatment to protect the newly planted spruce trees along Old School Road. The spruces are located on the main roads which are salted by Lake County, this anti-desiccant wax application will seal the trees and prevent them from drying out. Davey Tree does not

recommend wrapping spruce trees. Anti-desiccant protects the young trees from the salt and dryness of the winter.

A motion was made to approve Davey Tree Experts proposal for the anti-desiccant treatment in the amount of \$375. The motion was made by Member Pelech and seconded by Member Armstong. Chairman Clark abstained. The motion was carried.

**G. DISCUSS THE DUNLAP TREE EXPERTS PROPOSAL FOR RIVERSIDE REMOVAL OF DEAD TREES, BUCKTHORN AND CLEARING OF DEBRIS IN THE AMOUNT OF \$9,700**

Chairman Clark indicated this proposal is the last cleanup for the Riverside parcel. The proposal will remove numerous dead trees, stumps, and clear large debris. Chairman Clark added the last work to be done is to create a parking pad along Alexandra Drive. In addition, the current stoney area on St. Marys Road will be seeded and cleared next year. The two brick pillars will be repaired too.

A motion was made to approve the Dunlap Tree Experts proposal for Riverside clearance in the amount of the \$9,700. The motion was made by Member Pelech and seconded by Member Armstrong. The motion was carried.

**H. REVIEW THE COMMITTEE'S MID-YEAR BUDGET**

Chairman Clark indicated the Committee is on track with their expenses. The trail maintenance amount is lower than budget due to the trail signs not having been approved. Village Engineer Scott Anderson added the trails can be re-raked if the Committee would like them to be addressed.

**I. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

Chairman Clark indicated the scheduled Committee meeting for December will be cancelled.

**J. ADJOURNMENT**

It was moved by Member Pelech and seconded by Member Armstrong to adjourn the meeting at 6:48 pm. The motion was carried.

Sandy Gallo, Village Clerk