

MINUTES OF THE REGULAR MEETING FOR THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD ON WEDNESDAY, NOVEMBER 8, 2023 IN THE COTTONWOOD ROOM A

A. CALL TO ORDER

Chairman Clark called the meeting to order at 6:34 p.m.

B. ROLL CALL

Upon a call of the roll the following persons were:

Present: Chairman Clark and Member Armstrong

Absent: Member Pelech

Chairman Clark declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineer, Scott Anderson and Trustees Smolic and Towne

Others in Attendance: Alistair Rogers representative from Aero Sport RC Club

C. APPROVAL OF THE REGULAR MEETING MINUTES OF OCTOBER

Meeting minutes of October 11, 2023 were reviewed. Chairman Clark had two minor edits with no content change. It was moved by Chairman Clark and seconded by Member Armstrong that the regular meeting minutes be approved with the two edits and be placed on file. The motion was carried.

D. UPDATE ON MOWING VILLAGE LOTS 24880 AND 24881 N RIVERWOODS ROAD

Chairman Clark indicated these two parcels have been mowed and they are beginning to till them. The herbicide will be completed after the mowing.

E. UPDATE ON THE BUCKTHORN REMOVAL AT 24880 AND 24881 N RIVERWOODS ROAD

Chairman Clark stated Josh from CK Contractors will begin the land clearing the first week of December. Village Clerk Gallo indicated she will order the 20-yard dumpster to be delivered by Friday, December 9th. The contractor is currently estimating seven days to clear the two lots.

F. DISCUSS THE LOWEST BIDDER FOR THE REMOVAL OF ASPHALT AT THE VILLAGE'S LOT LOCATED AT 24880 N RIVERWOODS ROAD

Chairman Clark stated the Committee received the bid tabulation summary for the asphalt removal project. Four contractors submitted bids. Due to the outcome of the price range the full project is being scrapped. Chairman Clark added this project will now only include three of the four specifications. The lowest bidder will be approached to complete this work. Trustee Towne added if the field was mowed north to south this asphalted area would be blended with the remaining field. Chairman Clark confirmed Mr. Haraden will be mowing north to south as his final passage on the lot. Village Administrator Florip stated she spoke to the Village Attorney regarding scrapping this bid opening and only seeking the lowest contractor for a portion of the work.

A motion was made to approve the project for erosion control, gravel removal and Riverwoods restoration in the amount not to exceed \$ 100,000.00. The motion was made by Chairman Clark and seconded by Member Armstrong. The motion was carried.

G. UPDATE ON THE VILLAGE LOT BERM LOCATED AT ILLINOIS ROUTE 60 AND ST. MARYS ROAD

Chairman Clark added the contractor is due to deliver the last load of black dirt. Trustee Towne asked how will the remaining western boundary of the lot with the buckthorn be handled based on the contract. Chairman Clark remarked the buckthorn from the southside was removed. Trustee Smolic asked how much will it cost the village to remove it. Village Engineer Scott Anderson estimated about \$15K. Chairman Clark indicated the Committee can revisit the location in the spring to determine what work remains to be completed. Village Administrator Florip asked the Village Engineer when was his last visit onsite. Village Administrator Florip stated the contractor should receive a communication on the items to be completed per the contract. Chairman Clark asked the Village Engineer to follow through with the contractor on what remains to be completed for next year with a deadline. Village Engineer Scott Anderson remarked he will send his employee to reflag the lot corners. Chairman Clark asked to use orange spray to be clear given the thickness of the vegetation.

H. REVIEW THE COMMITTEE’S MID-YEAR BUDGET

Village Administrator Florip indicated this Committee is on track with their budget. Some categories have been overspent. The category for additional trees has an estimated \$24K open. Chairman Clark indicated no additional large expenditures are being anticipated for the remaining fiscal year.

I. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Chairman Clark indicated the village is currently waiting for the license agreement from Mr. Rogers. Mr. Rogers replied their club members have been making great progress in removing the additional sheds and debris onsite. Village Clerk Gallo added the license agreement is currently waiting for an exhibit to be completed. Once this document has been finalized, it will be sent to Mr. Rogers to sign the license agreement. Chairman Clark asked Mr. Rogers if he could provide the Village Clerk a copy of their key to the chain link at the lot entrance. Mr. Rogers confirmed he will drop a copy of his key at the office.

A motion was made to cancel the Parks and Recreation and Public Works Committee December meetings. The motion was made by Chairman Clark and seconded by Member Armstrong. The motion was carried.

J. ADJOURNMENT

It was moved by Chairman Clark and seconded by Member Armstrong to adjourn the meeting at 7:08 pm. The motion was carried.

Sandy Gallo, Village Clerk