

**MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, SEPTEMBER 13, 2023 IN THE COTTONWOOD ROOM A**

**A. CALL TO ORDER**

Chairman Smolic called the meeting to order at 6:00 pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Chairman Smolic and Members Clark and Pelech

Absent: None

Chairman Smolic declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineer, Scott Anderson; Trustees Towne and Armstrong

Resident: Karen Carruthers and Liz Leonard

**C. APPROVAL OF THE REGULAR MEETING MINUTES OF AUGUST**

The minutes of the regular meeting for August 9, 2023 were reviewed. It was moved by Member Clark and seconded by Member Pelech that the regular meeting minutes be approved and be placed on file. The motion was carried.

**D. UPDATE ON THE LITTLE ST. MARYS ROAD AND LITTLE MELODY LANE ROAD PAVEMENT**

Chairman Smolic asked for an update on the project. Village Engineer Scott Anderson indicated he received the sign contract and the bond certificate from Chicagoland Paving Inc. He will provide the two documents to the Village Clerk later this week. A pre-construction meeting has been scheduled and Village Administrator Florip will be attending. Village Engineer Scott Anderson stated he will provide the Village Clerk construction details as they are determined to share with the residents. Chairman Smolic asked the Village Clerk Gallo to reach out to the resident on Little St. Marys Road with the port-a-potty on the right-of-way. Its placement will obstruct the road construction.

**E. DISCUSS CLEARING THE VILLAGE'S CULVERTS**

Village Engineer Scott Anderson provided a printout to the Committee a tabulation sheet with three potential contractors. The summary page was based on hourly, daily rates and disposal cost per load. Village Engineer Scott Anderson estimates this project will take 3-5 business days to be completed.

Member Clark asked Village Engineer Scott Anderson how many hours will be required from James Anderson to supervise this project. Village Engineer Scott Anderson replied he estimates about 10-12 hours, a few hours per day. Village Administrator Florip asked that the Village Clerk be notified of the start date on this project too.

Trustee Towne asked that the debris downstream be cleared to ensure other culverts are not clogged.

A motion was made to approve the American Vactor contractor for 5 business days and 2 disposal loads in the amount not to exceed \$20,000 for the cleaning of the village culverts. The motion was made by Member Clark and seconded by Member Pelech. The motion was carried.

**F. DISCUSS THE VILLAGE’S RIGHT-OF-WAY TREES REMOVAL PROJECT**

Chairman Smolic stated he approved of the identified right-of-way dead trees from last year’s inventory list. The trees and stump grinding will be performed. Chairman Smolic added the removal of dead trees will be a yearly project.

A motion was made to approve Dunlap Tree Experts to remove the right-of-way trees in the amount of \$15,850. The motion was made by Member Pelech and seconded by Member Clark. The motion was carried.

**G. DISCUSS THE ORDINANCES OF NO RIGHT-HAND TURN ONTO RIVERWOODS BOULEVARD**

Village Engineer Scott Anderson stated the ordinances indicating no right-hand turn was only meant for the businesses located on Riverwoods Boulevard. This was to intended to reduce the added traffic from the employees on the village roads. The businesses on Riverwoods Boulevard are aware of this regulation. The businesses currently have signs at their parking lots exits stating no-right hand turn is permissible. Chairman Smolic indicated we should ask Lincolnshire patrol cars to place themselves on Bradley and Riverwoods Boulevard to discourage this behavior. Trustee Towne stated the Village of Lincolnshire should be monitored as to when they are working. Village Administrator Florip replied Lincolnshire has been directed to fill morning and evening hours. Village Administrator Florip indicated she will send out another email to AbbVie reminding them of the no right-hand turn ordinance. Village Administrator Florip said she will also communicate to Lincolnshire of the village’s ordinance indicating no right-hand turn for the AbbVie employees. Trustee Towne added the highest number of cars are speeding occur on Bradley Road in hours from 4-6 pm.

Village Engineer Scott Anderson replied prior to Lake County’s resurfacing St. Marys Road a few years ago, no right-hand turn was allowed from St. Marys Road onto Old School Road. Resident, Ms. Leonard added the no turn onto Old School Road was placed to reduce the number of cars that were not residents. Trustee Towne said the residents complained about this limitation when driving from their children’s school back home.

**H. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

**I. ADJOURNMENT**

It was moved by Member Clark and seconded by Member Pelech to adjourn the meeting at 6:35 pm. The motion was carried.

Sandy Gallo, Village Clerk