

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:00 P.M. ON MAY 18, 2021 IN THE SAVANNA ROOM AND VIA ZOOM

A. CALL TO ORDER

Mayor Urlacher called the meeting to order at 7:00 p.m.

Mayor Urlacher announced this is the first meeting in-person in 14 months. Tonight's meeting, will be held via hybrid for the Village Board and Trustees. In recognition of the Governor's Disaster Proclamation and his Executive Orders issued thereto, and based upon the size limitations of the Village's meeting facilities, it has been determined that a solely in-person meeting of the board of trustees is not practical nor prudent at this time. Therefore, this meeting is being conducted both in-person and in a virtual conference format.

B. ROLL CALL

Upon a call of the roll, the following were:

Present: Trustees Bohm, Brennan, Maier, Pink, Towne and Mayor Urlacher

Absent: None

Mayor Urlacher declared a quorum present.

Also, on the Call: Village Administrator, Bob Irvin; Village Attorney, Jim Rhodes of Klein Thorpe & Jenkins, Ltd; Village Clerk, Sandy Gallo; Village Treasurer, Carol Armstrong; Representative from James Anderson Company, Scott Anderson; Financial Consultant, Dorothy O'Mary

C. APPROVAL OF THE MINUTES

The Village Board reviewed the meeting minutes. Trustee Brennan had a street change on page 6, it should indicate the speed bumps to be placed on Old School Road not St. Marys Road. It was moved by Trustee Towne and seconded by Trustee Brennan that the minutes of the Regular Board meeting of April 20, 2021 be approved and be placed on file.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Brennan, Maier, Pink and Towne

Nay: None

Mayor Urlacher declared the motion carried.

D. APPROVAL OF THE BILLS

Trustee Maier stated three invoices are being added to the listing. Sikich in the amount of \$3,750, Hey & Associates Inc., for \$12,625 and a tax sharing bill with Hilton Garden Inn in the amount of \$64,261.21.

As a result, the Committee approves the billing amount of \$207, 249.38.

It was moved by Trustee Maier and seconded by Trustee Brennan to approve payment of the bills.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Brennan, Maier, Pink and Towne

Nay: None

Mayor Urlacher declared the motion carried and the bills will be paid.

E. ADJOURNMENT SINE DIE

It was moved by Trustee Brennan and seconded by Trustee Towne to adjourn this meeting.

All in Favor: Aye

All Opposed: None

Mayor Urlacher declared the motion carried and the meeting adjourned at 7:08 pm.

F. INAUGURATION OF NEWLY ELECTED VILLAGE OFFICIALS

Mayor Urlacher and Trustees Armstrong, Bohm and Maier were sworn in by the Village Clerk.

Mayor Urlacher thanked all the residents for voting him back into office for four more years.

Trustee Towne thanked Trustee Brennan for her tenure of volunteering for the Village. Trustee Bohm added he appreciated the knowledge she shared with him during his initial years as Trustee. Trustee Pink commented she enjoyed getting to know Trustee Brennan. Trustee Maier appreciated sharing core values with her while working on Finance and the Board. Several residents shared kind words and appreciation for Trustee Brennan's many years of service. Mayor Urlacher thanked Trustee Brennan for her 23 years of service as a Village Treasurer and Village Trustee. Mary you will be greatly missed on the Board.

G. CALL OF ORDER

Mayor Urlacher called the meeting to order at 7:43 PM.

H. ROLL CALL

Upon a call of the roll, the following were:

Present: Trustees Armstrong, Bohm, Maier, Pink, Towne and Mayor Urlacher

Absent: None

Mayor Urlacher declared a quorum present.

Also present: Bob Irvin, Village Administrator; Sandy Gallo, Village Clerk; Scott Anderson, Representative of the firm of James Anderson Company; Village Attorney Jim Rhodes of Klein Thorpe & Jenkins, Ltd.; Financial Consultant, Dorothy O'Mary

I. TREASURER'S REPORT

Presentation of the Treasurer's Summary Report for the Month of April 2021. It was moved by Trustee Maier and seconded by Trustee Towne that the Board acknowledges receipt of the April 2021 Treasurer's Summary Report and it be placed on file.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Bohm, Maier, Pink and Towne

Nay: None

Mayor Urlacher declared the motion carried.

J. PUBLIC HEARING

K. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC

1. Citizens to be heard not listed elsewhere on this Agenda
2. Written Communications of Citizens to be Read

L. COMMISSION AND COMMITTEE AND OTHER REPORTS

1. Finance Committee

- a. Update on the FY2020-2021 Audit

Trustee Maier indicated all audit documentation has been uploaded onto the Sikich website. All Trustees will be receiving a cheat sheet from Sikich for their signature. This sheet is an audit requirement to ensure all Trustees agree that Village matters are being handled under the regulatory compliance. The audit will be done on schedule.

- b. Update on the 2021 Tax Rebate Program and Schedule

Trustee Maier mentioned the tax rebate is pursuant to the Illinois Fiscal Responsibility Law. Trustee Maier indicated this year's change to the tax rebate program includes the filing of the application electronically. The application fields will be completed online to ensure legibility of the resident information submitted. The tax rebate amount has been increased to \$750,000 from last year's amount of \$600,000.

- c. Other Matters

2. Public Works Committee

- a. Recommendation to Approve the Hey & Associates, Inc., Stormwater Management Study Final Report

Trustee Pink stated the Committee would like to recommend the approval of Hey & Associates final recommendation report for the stormwater drainage study. The final report has been posted on the Village website.

- b. Recommendation to Approve the Recommendation to Proceed with Stormwater Maintenance Projects Identified in the Hey & Associates Inc., Stormwater Management Study Located on Little Saint Marys Road (near 15141), Meadowoods/ Southwoods Intersection, Old School/Bradley Intersection, and the West Side of Bradley Road Near Oasis Park

Trustee Pink indicated four small projects have been identified by Hey & Associates Inc., and the Committee would like to recommend approval for this work to commence in order to address safety issues.

- c. Recommendation to Approve the 2021 Clarke Environmental Mosquito Abatement Proposal

Trustee Pink indicated the Committee recommends the Board approve the Clarke Environmental 2021 mosquito abatement proposal. The 2021 program amount is \$144 higher than 2020. Trustee Pink commented the mosquito treatment is endorsed by the Committee to protect residents from diseases that can spread from omission of spraying. In addition, residents do have the option of opting out treatment on their driveway.

- d. Other Matters

3. Parks and Recreation Committee

- a. Recommendation to Approve the Berm Construction Agreement on the Village Property Located on Route 60 and St. Marys Road with DiTomasso Excavating Ltd and Altounian Construction Subject to Legal Review

Trustee Bohm stated the Committee is recommending the approval of the DiTomasso Excavating Ltd and Altounian Construction contract subject to legal review.

- b. Recommendation to Approve the James Anderson Company Proposal for the Landscaping and Watering by the Barry MacLean Bench

Trustee Bohm stated the Committee is recommending the watering proposal from James Anderson to ensure the vegetation success.

- c. Recommendation to Approve the Bob Haraden Hay Lease Proposal for 701 Riverwoods Road

Trustee Bohm added the Committee also recommends the proposal from Bob Haraden for the mowing of the field at 701 Riverwoods Road. The mowing will be completed after July 15th. Mayor Urlacher added the hay bales will be available for the residents to purchase as in prior years.

d. Other Matters

4. Public Safety

a. Other Matters

Mayor Urlacher indicated at last month's Board meeting residents addressed their concerns of the speeding cars on Old School Road and Bradley Road. The speed trailers have been placed on both roads to deter speeders. Mayor Urlacher also reminded the residents to not keep their garage doors open to avoid any burglary behavior on their property. Trustee Bohm commented that the turtle signs have saved a few turtles on Old School Road.

5. Zoning, Planning and Appeals Commission Report

I. BUSINESS FROM THE BOARD:

1. Mayor's Report

a. Mayor's Annual Report

Mayor Urlacher provided a listing of his accomplishments for the last fiscal year. Some of the key projects include; increased the tax rebate amount to \$750,000, maintained the property tax rate the same for the 23rd year, recertified the Village railroad agreement, the Village was awarded a Commonwealth Edison grant in the amount of \$9,000, amended the Village code and updated fees collected and lastly the Village was able to purchase the Grainger land.

b. Appointment of the Village Treasurer

Mayor Urlacher said he would like to recommend Amy Weiland as the new Village Treasurer.

It was moved by Trustee Maier and seconded by Trustee Bohm to approve the appointment of Amy Weiland as a Village Treasurer.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Bohm, Maier, Pink and Towne

Nay: None

Mayor Urlacher declared the motion carried.

c. Appointment of the Trustee to Fill an Unexpired Term

Mayor Urlacher said he would like to recommend Wendie Clark to fill an unexpired term of Village Trustee through April of 2023. Mrs. Clark is a Founding Director and President of the Lake Bluff Chamber of Commerce Member and Dog Evaluator for Therapy Dog International. Ms. Clark is also a member and rider with the Illinois Dressage and Combined Training Association. Mrs. Clark has also served on the Zoning, Planning and Appeals Commission prior to this appointment.

It was moved by Trustee Bohm and seconded by Trustee Towne to approve the appointment of Wendie Clark as a Village Trustee.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Bohm, Maier, Pink and Towne

Nay: None

Mayor Urlacher declared the motion carried.

d. Blackboard Connect Agreement for 2021-2022

Mayor Urlacher mentioned the yearly renewal agreement for Blackboard Connect has been provided. It has served as a great resource to communicate with our residents.

e. Building Report

Mayor Urlacher thanked Village Engineer Scott Anderson for the monthly building report and said it would be placed on file.

f. Other Matters

Mayor Urlacher asked the Trustees if they have any referrals of any interested members who would like to fill the current vacancy of Village Administrator to submit their names to him.

g. Village Administrator's Report

Village Administrator Irvin provided his retirement speech of 41 years of service. Village Administrator Irvin served for Mettawa for 8 years. Many residents and Trustee's provided their gratitude of his dedication, work ethics, his zoning support, his professionalism and it was duly noted he will be greatly missed.

2. SELECTION OF CONSENT AGENDA

The Chair would like to entertain establishing a consent agenda for any or all the items listed under New Business on the agenda. Mayor Urlacher asked if there were any items

listed under the New Business that a Trustee does not wish to approve under the Consent Agenda.

The following items were established for the consent agenda:

- a. Approval of the Hey & Associates, Inc. Stormwater Management Study Final Report
- b. Approval of the Recommendation to Proceed with Stormwater Maintenance Projects Identified in the Hey & Associates Stormwater Management Study Located on Little St. Marys Road (near 15141), Meadowoods/Southwoods Intersection, Old School/Bradley Intersection, and the West Side of Bradley Road Near Oasis Park
- c. Approval of the 2021 Clarke Environmental Mosquito Abatement Proposal
- d. Approval of James Anderson Company Proposal for the Plantings and Watering by the Barry MacLean Bench
- e. Approval of the Berm Construction Agreement on the Village Property Located on Route 60 and St. Marys Road with DiTomasso Excavating Ltd and Altouian Construction Subject to Legal Review
- f. Approval of Bob Haraden Hay Lease Proposal for 701 Riverwoods Road
- g. Approval of the Blackboard Connect Agreement for 2021-2022
- h. Approval of the Resolution Commemorating the Public Service of Pam Sheldon to the Village of Mettawa
- i. Approval of the Resolution Commemorating the Public Service of Mary Brennan to the Village of Mettawa

It was moved by Trustee Maier and seconded by Trustee Towne to place the items on the consent agenda.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Bohm, Clark, Maier, Pink and Towne

Nay: None

Mayor Urlacher declared the motion carried for the consent agenda.

A motion was made by Trustee Towne and seconded by Trustee Maier to approve the agenda items by omnibus vote.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Bohm, Clark, Maier, Pink and Towne

Nay: None

Mayor Urlacher declared the motion carried.

3. UNFINISHED BUSINESS

4. NEW BUSINESS

J. EXECUTIVE SESSION

K. CALL TO RECONVENE

L. ROLL CALL

M. MATTERS REQUIRING ACTION ARISING AS A RESULT OF THE EXECUTIVE SESSION

N. ITEMS TO BE REFERRED

O. FOR INFORMATION ONLY

P. ADJOURNMENT

With no further business to conduct, it was moved by Trustee Towne and seconded by Trustee Bohm that the meeting be adjourned.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Bohm, Clark, Maier, Pink and Towne

Nay: None

Mayor Urlacher declared the motion carried and the meeting adjourned at 8:11 p.m.

Sandy Gallo, Village Clerk