

**MINUTES OF THE REGULAR MEETING FOR THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:00 P.M. ON WEDNESDAY, APRIL 14, 2021 VIA ZOOM**

**A. CALL TO ORDER**

Chairman Bohm called the meeting to order at 6:17 p.m.

We are conducting this meeting in accordance with the recently amended provisions of the Open Meetings Act, the Governor's Disaster Proclamation and the Governor's Executive Orders. Based upon the Disaster Proclamation and the Executive Orders and the location and size of the Village's meeting facilities, it has been determined that in-person meetings are not practical nor prudent at this time. Therefore, this meeting is being conducted in a virtual conference format.

**B. ROLL CALL**

Upon a call of the roll the following persons were:

Present: Chairman Bohm and Member Towne

Absent: Member Pink

Chairman Bohm declared a quorum present.

Also, on the call: Village Clerk, Sandy Gallo; Village Administrator, Bob Irvin; Village Engineer, Scott Anderson

**C. APPROVAL OF THE MINUTES OF MARCH MEETING**

Meeting minutes of March 10, 2021 were reviewed. It was moved by Member Towne and seconded by Chairman Bohm that the regular meeting minutes be approved and placed on file. The motion was carried.

**D. UPDATE ON BUILDING A BERM ON THE VILLAGE LOT LOCATED ON ROUTE 60 AND ST. MARY'S ROAD**

Village Engineer Scott Anderson indicated DiTomaso Excavating owner has agreed to sign the berm contract. Village Engineer Scott Anderson indicated Mr. DiTomaso has some minor modifications including the completion date. Member Towne indicated the Committee should review the contract changes prior to moving forward. Chairman Bohm said he will update the Village Board based on DiTomaso signing the Village contract terms.

**E. DISCUSS THE HAMILTON ESTATES PROPERTY ON RIVERWOODS BLVD PURCHASE STATUS**

Chairman Bohm said the two homeowners' associations presidents have been sent a letter regarding the land purchase terms. Member Towne asked if he could receive a copy of the letter. Village Administrator Irvin indicated yes.

**F. DISCUSS LANDSCAPING AROUND THE DEDICATED BARRY MACLEAN BENCH**

Chairman Bohm said Barry MacLean has volunteered to donate the cost of plantings a few trees in the park. Mr. MacLean will pay the vendor directly and the Village Board will not have to approve any expense. Chairman Bohm indicated he has received a layout of the trees and the cost from David Johannesson. Member Towne asked if Barry MacLean was also considering paying for the

trees on the berm. Chairman Bohm said yes. The berm plantings would include evergreens and arborvitaes which are native plantings.

**G. DISCUSS THE DEVELOPMENT OF A FIVE-YEAR PARKS AND RECREATION PLAN**

Chairman Bohm indicated this agenda item will be differed to the May meeting. Member Towne indicated the Committee will also need to discuss the W.W. Grainger property area and determine when to schedule a mowing. Village Administrator Irvin stated the remaining lots for the plan review are all on the south end of the Village.

**H. DISCUSS TREE PLANTINGS AT MACLEAN PRESERVE AT OASIS PARK**

Chairman Bohm stated the tree plantings are being donated by Barry MacLean.

**I. DISCUSS OBTAINING HAY PROPOSAL FOR 701 RIVERWOODS ROAD**

Member Towne indicated he spoke to Bob Haraden regarding mowing the hay at 701 Riverwoods Road. Mr. Haraden was thankful and would like to mow the land and offer the opportunity to allow residents and businesses to purchase his bundles. Village Administrator Irvin said the procedure for this service is to determine this month if we move forward with Mr. Haraden and in the May Committee, we recommend the proposal to the Board.

**J. DISCUSS THE WHIPPOORWILL PARK MAINTENANCE LOWEST BIDDER**

Chairman Bohm stated one bid was received for the Whippoorwill Park maintenance program. Chris Dunlap submitted for the project and the estimated maintenance cost is \$12,150. Village Administrator Irvin stated last year's maintenance included \$10,000 for the mowing, clean-up and weeding with fertilization. The Dunlap proposal also includes various other repairs such as the patio stone, the path extension and further clean-ups. Village Engineer Scott Anderson said they will obtain a water meter through Lake County for the plantings.

Resident, Karen Carruthers (25220 N. Shagbark Rd) indicated the metal strips she mentioned to Chairman Bohm are in the tulip beds. Chairman Bohm said he will talk with Chris Dunlap on how to handle this matter.

A motion was made to approve the lowest bidder Chris Dunlap for the Whippoorwill Park maintenance and to further explore how to handle the metal strips. The motion was made by Member Towne and seconded by Chairman Bohm. The motion was carried.

Trustee Towne said we can revise the motion to include a not to exceed \$14,000 to include the stone expense. Village Administrator Irvin agreed with the amount due to some additional tree trimming may be needed.

Mrs. Carruthers stated MOLA is considering supplementing flowers for Whippoorwill Park and wanted to advise next year's additional cleaning of the flower beds will be needed. Chairman Bohm replied the Dunlap agreement is only a one-year agreement, next year the new areas would be addressed.

**K. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

Chairman Bohm stated along the Oasis Park service road there are a few piles of tree branches and inquired who will be clearing the debris. Village Engineer Scott Anderson said he will look into clearing the branches.

Mrs. Carruthers indicated MOLA is planning to plant some native trees and plants this year due to funds being available. Mrs. Carruthers asked that she be made aware of any locations that should not be considered for new plantings. Chairman Bohm asked that the Committee be made aware of any planting plans.

**L. ADJOURNMENT**

It was moved by Chairman Bohm and seconded by Member Towne to adjourn the meeting at 6:53 pm. The motion was carried.

Sandy Gallo, Village Clerk