

MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, MARCH 10, 2021 VIA ZOOM

A. CALL TO ORDER

Chairman Pink called the meeting to order at 6:02 pm.

We are conducting this meeting in accordance with the recently amended provisions of the Open Meetings Act, the Governor's Disaster Proclamation and the Governor's Executive Orders. Based upon the Disaster Proclamation and the Executive Orders and the location and size of the Village's meeting facilities, it has been determined that in-person meetings are not practical nor prudent at this time. Therefore, this meeting is being conducted in a virtual conference format.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Pink and Members Bohm (arrived at 6:04 pm) and Sheldon

Absent: None

Chairman Pink declared a quorum present.

On the call: Village Clerk, Sandy Gallo; Village Administrator, Bob Irvin; Village Engineer, Scott Anderson;

C. APPROVAL OF MINUTES OF THE FEBRUARY MEETING

Minutes of the regular meeting for February 10, 2021 were reviewed. Chairman Pink had a correction on page 2, Commissioner Neal should be reflected. It was moved by Member Sheldon and seconded by Chairman Pink that the regular meeting minutes be approved with the name change and they be placed on file. The motion was carried.

D. UPDATE ON THE HEY AND ASSOCIATES, INC. STORMWATER MANAGEMENT STUDY

Chairman Pink indicated Hey and Associates, Inc. (H&A) have received 28 responses for the stormwater study. H&A have reviewed the drainage issues received by the residents. A Special Public Works meeting has been scheduled for Thursday, April 8th at 6:00 pm with H&A and the residents to discuss the received forms. Member Sheldon asked if the Committee members would be receiving the 28 submittals prior to the meeting. Chairman Pink replied, yes. Village Administrator Irvin replied H&A will be providing a summary of the resident's drainage issues along with a map. Village Administrator Irvin added the results have increased to about 30, one resident submitted 3 reports and another resident sent a concern form indicating no issues were being experienced. Member Sheldon said she would like to read what the residents submitted not H&A summary. Chairman Pink said H&A will also be providing some renderings of the drainage issues.

E. UPDATE ON MEMBERSHIP WITH JULIE

Chairman Pink indicated the Village is required by the state to obtain a JULIE membership. The Village Administrator Irvin has provided JULIE the Village's sewer maps. The estimated costs to obtain a membership are as following; the annual cost for JULIE will be \$500, the USIC locating

and marking services will be \$ 8,280 and the Bloodhound one-time expense to locate and map the utilities on Riverwoods Blvd will be \$1,750. The USIC expense is an estimate amount.

A motion was made to send the following contracts to the Village Board to obtain a JULIE membership. The motion was moved by Member Sheldon and seconded by Trustee Bohm. The motion was carried.

F. UPDATE THE LAKE COUNTY WATERSHED DEVELOPMENT ORDINANCE ADOPTION

Chairman Pink stated the following watershed development ordinance is a required Lake County renewal document. Village Administrator Irvin indicated every five years the Stormwater Management Agency reviews the ordinance and proposes a number of changes. This year it included 12 changes. Lake County Board has adopted the changes, every municipality is required to approve the ordinance in order to maintain their certification and receive approval on any future watershed projects in the county. Village Administrator Irvin indicated the most significant change included the recognition of the flooding levels within the county are higher from the last document update.

A motion was made to approve the Lake County watershed development ordinance. The motion was moved by Member Sheldon and seconded by Member Bohm. The motion was carried.

G. UPDATE ON SANITARY SEWER MAINTENANCE IN THE OASIS BUSINESS CENTER

Village Engineer Jamie Anderson stated two weeks ago the Oasis Business Center experienced an issue with the pump station that created a high alert. Village Engineer Jamie Anderson said they investigated the issue and found that the two pumps were running continuously. The fire department and the Lake County Public Works was also contacted to determine if additional water usage was being recorded, it was not. It was determined that the 3,500-foot force main that the pump station pumps into and it takes the sewage up to the Northshore sanitary district at Route 176 in Rondout. During the investigation it was discovered that the air valves required some maintenance along with a manhole cover was missing, resulting in the clearing around the manhole of debris. Chairman Pink added this issue expands into two different easements. Village Administrator Irvin said this matter will be no expense to the Village. The maintenance will be covered under SSA#4. In 2017, the SSA was formed for the lift station. The length of the force main is unknown and its possible a maintenance agreement is needed for ongoing service. The fund currently has a \$75,000 and it collects about \$11,000 per year. Village Engineer Jamie Anderson said the air valves require maintenance to remove the air which created bubbles causing issues and debris to enter.

Chairman Pink inquired how will the sanitary issue would be handled at the Oasis Park. Village Engineer Jamie Anderson said he received a call that sewage was spilling out on the east side of the Oasis Park. The Oasis Park Management company responded promptly and cleared the two manholes of the sewage waste. The inspection concluded that the manholes were clog, the responsible parties have been notified of the issue. Village Engineer Jamie Anderson indicated the Village is not accountable for these manholes, but James Anderson will ensure the responsible parties agree to maintain them ongoing. Village Engineer Scott Anderson added the Tollway should be held responsible for ongoing monthly maintenance.

Resident, Jess Ray (350 Little Melody Lane) asked how is the intergovernmental agreement with Lake Forest being handled. Village Engineer Scott Anderson replied Lake Forest is responsible for the maintenance of the sewers and water flow. Mr. Ray asked if the Village's agreement with Lake Forest was to share the revenue sale taxes 50/50 with Lake Forest. Village Administrator Irvin replied IGA shares sales taxes addresses beach passes, it does not cover any utility issues. Village Administrator Irvin confirmed the Village has no responsibility to resolve this issue, we are ensuring this issue is being handled and maintained for the future. Mr. Ray asked how the Village will be reimbursed for James Anderson's time of handling this matter for Lake Forest. Village Administrator Irvin recommended that Mettawa not pursue Lake Forest to recover the James Anderson billable hours spent on the sewage issue. Lake Forest has allowed Mettawa to store up to 150 tons on salt in their salt bins for more than 15 years at no cost.

Resident, Holly Hirsch (707 Bradley Road) commented that the litter around the Oasis Business Center has gotten worse. Village Engineer Jamie Anderson commented he has requested from the Tollway to continue to clear the area. Tollway has cleared truckloads from the east side. Village Engineer Jamie Anderson said Dunlap will also be clearing the two strips by the Oasis driveway. Member Sheldon recommended that the Tollway be pressed to continue to clear the litter by the park. Village Engineer Jamie Anderson said he will include the park litter clean-up in the report with the sewage issue.

H. DISCUSS MAINTENANCE AND CAPITAL IMPROVEMENTS ITEMS FOR FY2021-2022 BUDGET

Chairman Pink said two amounts were updated from last months budget. Village Administrator Irvin added a slight increase was added to the salt and snow plow removal estimate figure. Village Administrator Irvin added another part of the budget was studying the Village's streets as a 5-year capital improvement projects. The studies outcome was to place Little Melody Lane on the FY2022-2023 budget to be resurfaced. The remaining Village roads appear to be in good shape but this does not exclude any minor maintenance to be performed if needed. Village Administrator Irvin added the budget can be amended as a result of Hey and Associates stormwater study.

A motion was made to approve the Public Works Committee proposed budget and send it to the Board for approval. The motion was made by Member Sheldon and seconded by Member Bohm. The motion was carried.

I. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Chairman Pink stated Member Bohm is researching a plan to have solar energy in a central location. Member Sheldon replied ComEd did a presentation for the Committee last fall and those details are available to start your research. Village Administrator Irvin added the solar panel discussion is part of the Mayors Caucus and this item should be discussed at next months meeting.

J. ADJOURNMENT

It was moved by Member Bohm and seconded by Member Sheldon to adjourn the meeting at 6:50 pm. The motion was carried.

Sandy Gallo, Village Clerk