

MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, MARCH 9, 2022 WAS HELD AT HILTON GARDEN INN IN THE COTTONWOOD ROOM A

A. CALL TO ORDER

Chairman Pink called the meeting to order at 6:02 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Pink and Members Bohm and Clark

Absent: None

Chairman Pink declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineer, Scott Anderson and Trustees Armstrong and Towne

Resident: Tom Heinz

C. APPROVAL OF THE REGULAR MEETING MINUTES OF FEBRUARY 9, 2022

Minutes of the regular meeting for February 9, 2022 were reviewed. It was moved by Member Bohm and seconded by Member Clark that the regular meeting minutes be approved and be placed on file. The motion was carried.

D. DISCUSS FOREST BUILDERS, INC. CLEANING OUT THE VILLAGE'S DITCHES

Chairman Pink asked Village Engineer Scott when would it be a good time to plan the cleaning of the ditches. Village Engineer Scott replied the areas are currently very wet to complete this project. Any excavating performed at this time, will require addition land restoration and landscaping. Village Engineer Scott added they do not own equipment to clean the ditches. They will clear the debris utilizing a shovel. Chairman Pink added some ditches require adjustment due to their reduced depth or width, can these ditches also be addressed while cleaning the areas. Village Engineer Scott replied no. The ditch work will require material to be moved or reconstruction of some areas. Village Administrator Florip asked when was the last time all of the Village's ditches were cleaned. Village Engineer Scott replied never, not all at once. Village Engineer Scott indicated it is very difficult to draft an estimate cost for cleaning the culverts or working on the ditches, in the past these projects were an approved dollar amount. Chairman Pink asked the Village Engineer to provide prior expense amounts or an average dollar amount spent in cleaning culverts and any ditch work done in the past for the next meeting. Village Administrator Florip stated this project should be approved based on a set number of hours and a not to exceed language.

Member Clark indicated no cleaning should be performed on the culvert on Old School Road until the field study is done by Hey & Associates. Chairman Pink indicated no immediate actions are being taken. We are currently planning the project. Village Engineer Scott confirmed, no cleaning would be performed until late May early June.

Chairman Pink indicated another area that is experiencing some water drainage issues is by property 15390 W Little St. Marys Road. Village Administrator Florip indicated she spoke to Dave Kraft from Hey & Associates regarding this property. Mr. Kraft indicated he has no concerns

with the standing water, the issue needs to be addressed by the homeowner. Mr. Kraft will be completing the H&A report for the Little St. Marys Road drainage project for the Committee to review. Chairman Pink asked that the residents be reminded to clean their culverts from leaves and debris to improve the water stream around their home.

Chairman Pink asked the Committee if the cleaning and stormwater control projects should be accomplished simultaneously or separately. Village Engineering Scott replied to adjust or construct the depth of the ditches, this should be handled separately. Chairman Pink indicated she and Member Clark will drive around the village to determine the conditions of the ditches and which ones will need to be addressed. Village Administrator Florip asked the Village Engineer Scott to provide an estimated number of hours to clean the culverts and address the ditches for the April meeting. Village Engineer Scott replied the Committee usually approved a dollar amount for these type of projects in the past.

E. DISCUSS MAINTENANCE AND CAPITAL IMPROVEMENT ITEMS FOR FY2022-2023 BUDGET

Chairman Pink indicated the Committee reviewed the budget last month and she approved of the updated amounts. Member Clark asked if the \$50K listed on the budget related to the current discussions of culverts and ditch cleaning. Village Administrator confirmed yes.

Member Bohm asked about the pot hole repairs by the Oasis service drive. Chairman Pink indicated the pothole repairs is not on the agenda, it will be discussed in April.

Member Bohm asked about the street resurfacing on Little Melody Lane. Chairman Pink stated Libertyville Township has not replied to the Mettawa's inquiry if they budgeted for the resurfacing of this road.

F. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

G. ADJOURNMENT

It was moved by Member Bohm and seconded by Member Clark to adjourn the meeting at 6:33 pm. The motion was carried.

Sandy Gallo, Village Clerk