



Village  
of  
**Mettawa**

## PUBLIC NOTICE

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE VILLAGE OF METTAWA, NOTICE IS GIVEN HEREBY THAT THE SCHEDULED REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA WILL BE HELD ON TUESDAY, NOVEMBER 19, 2024 THE HOUR OF 7:00 P.M., DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING:

### **MAYOR AND BOARD OF TRUSTEES, VILLAGE OF METTAWA**

#### **REGULAR MEETING**

HILTON GARDEN INN - 26225 N RIVERWOODS BLVD

#### **COTTONWOOD ROOM**

TUESDAY, NOVEMBER 19, 2024 at 7:00 p.m.

### **AGENDA**

Next Ordinance: #897

Next Resolution: #24-02

#### **A. CALL TO ORDER**

#### **B. ROLL CALL**

Mayor Urlacher

Trustee Armstrong

Trustee Clark

Trustee Maier

Trustee Pelech

Trustee Smolic

Trustee Towne

#### **C. APPROVAL OF THE MINUTES**

1. Regular Meeting Minutes of October 15, 2024

#### **D. APPROVAL OF THE BILLS**

1. Bills Submitted for Payment

#### **E. TREASURER'S REPORT**

1. Presentation of the Monthly Report Ending October 31, 2024

#### **F. PUBLIC HEARING**

## **G. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC**

1. Citizens to be heard not listed elsewhere on this Agenda
2. Written Communications of Citizens to be Read

## **H. COMMISSION AND COMMITTEE AND OTHER REPORTS**

### **1. Finance Committee**

- a. Finalize 2024 Tax Rebate Program Residents
- b. Recommendation to Approve an Ordinance for the Village Budget Amendment for FY2024-2025
- c. Recommendation to Approve a Resolution to Determine the Estimated Real Estate Tax Levy Amount for the 2024 Tax Year
- d. Recommendation to Approve the 2024-2025 Insurance Policy with ICMRT (presented by MGA Insurers, Inc) in an Amount Not to Exceed \$17,301
- e. Appeal from Resident Walter Kotaba Tax Rebate Qualifications
- f. Other Matters

### **2. Public Works Committee**

- a. Recommendation to Approve the Forest Builders Inc. Proposal for 15409 Old School Road Ditch Stabilization Termination Swale in the Amount of \$6,000
- b. Recommendation to Approve the Forest Builders Inc. Proposal for 301 Little Melody Lane Ditch Maintenance in the Amount of \$14,500
- c. Recommendation to Approve the Dunlap Tree Experts Proposal to Clear Trees and Brush at 301 Little Melody Lane in the Amount of \$2,000
- d. Recommendation to Approve the Forest Builders Inc. for Payment of Completed Ditch Maintenance at Westwood Lane in the Amount of \$7,000
- e. Recommendation to Approve the Forest Builders Inc. Proposal for 894 Mettawa Lane Culvert Replacement and Ditch Regrading in the Amount of \$9,800
- f. Update on the Watermain and Hydrant Extension Throughout the Village
- g. Update on the Lowest Bidder for the Old School Drainage Ditch
- h. Update on the Lowest Bidder for the Village Right-of-Way Trees Removal Project
- i. Update on the Committee's Mid-Year Budget
- j. Other Matters

### **3. Parks and Recreation Committee**

- a. Update on the Hydroseeding at 15085 W Old School Road
- b. Recommendation to Approve Davey Expert Company Proposal for the Village's Park Trees Removal Project in the Amount of \$20,800
- c. Recommendation to Approve Davey Tree Experts Company Proposal for Anti-Desiccant Treatment for the Eleven Spruce Trees at 15085 W Old School Road in the Amount of \$375
- d. Recommendation to Approve Dunlap Tree Experts Proposal for Riverside Removal of Dead Trees, Buckthorn and Clearing of Debris in the Amount of \$9,700
- e. Update on the Committee's Mid-Year Budget
- f. Other Matters

4. **Public Safety**
  - a. Presentation from Tony Raymond, Mettawa Public Safety
  - b. Other Matters
  
5. **Zoning, Planning and Appeals Commission**
  - a. Other Matters

**I. BUSINESS FROM THE BOARD FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:**

1. **Mayor's Report**
  - a. Discuss the Building Code Changes
  - b. Discuss the Village's Comprehensive Plan for 2025
  - c. Village Meetings Schedule for 2025
  - d. Agreement with Hilton Garden Inn for 2025 Meeting Rooms Usage
  - e. Discuss an Amendment to the Agreement with Sandy Gallo LLC for Administrative and Village Clerk Services
  - f. Discuss the Davey Tree Experts Company Tree Trimming Training Agreement at Whippoorwill Park
  - g. Discuss the Purchase of Filing Cabinets for Scanned Documents
  - h. Holiday Office Closing Schedule
  - i. Building Report
  - j. Monthly Traffic Enforcement Statistics
  - k. Other Matters
  - l. Village Administrator's Report
  
2. **Selection of Consent Agenda**

The President and Board of Trustees may establish a consent agenda for items appearing on the agenda of any regular or special meeting. All items placed on the consent agenda will be enacted by one motion and one vote, which shall be a roll call vote. The Village President or any Trustee may request that any item not be placed upon the consent agenda, in which case the item will be considered separately. Any items not placed upon the consent agenda will be considered individually by separate vote.
  
3. **Unfinished Business**
  - a. A Motion to Remove from the Table an Ordinance Amending the Village of Mettawa Code of Ordinances, Chapter 15, Zoning Regulations, Article 11, Special Uses, Section 15.1106, Additional Regulations for Public Assemblies
  - b. Discussion of an Ordinance Amending the Village of Mettawa Code of Ordinances, Chapter 15, Zoning Regulations, Article 11, Special Uses, Section 15.1106, Additional Regulations for Public Assemblies
  
4. **New Business**
  - a. Approval of an Ordinance Authorizing Certain Amendments to the Fiscal Year 2024-2025 (May 1, 2024 through April 30, 2025) Village of Mettawa Budget

- b. Approval of a Resolution Determining the Estimated Village of Mettawa Real Estate Property Tax Levy for the 2024 Tax Year
- c. Approval of the 2024-2025 Insurance Policy with ICMRT (presented by MGA Insurers, INC) in an Amount Not to Exceed \$17,301
- d. Approval of Forest Builders Inc. Proposal for 15409 Old School Road Ditch Stabilization Termination Swale in the Amount of \$6,000
- e. Approval of Forest Builders Inc. Proposal for 301 Little Melody Lane Ditch Maintenance in the Amount of \$14,500
- f. Approval of Dunlap Tree Experts Proposal to Clear Trees and Brush at 301 Little Melody Lane Ditch Area in the Amount of \$2,000
- g. Approval of Forest Builders Inc. for Payment of Completed Ditch Maintenance at Westwood Lande in the Amount of \$7,000
- h. Approval of Forest Builders Inc. Proposal for 894 Mettawa Lane Culvert Replacement and Ditch Regrading in the Amount of \$9,800
- i. Approval of the Davey Tree Experts Company for the Village's Park Tree Removal Project in the Amount of \$20,800
- j. Approval of Davey Tree Experts Company for Anti-Desiccant Treatment for the Eleven Spruce Trees at the 15085 W Old School Road in the Amount of \$375
- k. Approval of Dunlap Tree Experts Proposal for Riverside Removal of Dead Trees, Buckthorn, and Clearing of Debris in the Amount of \$9,700
- l. Approval of the Ordinance Amending the Code of Ordinances of the Village of Mettawa, Chapter 9 Building Code
- m. Approval of Teska Associates Comprehensive Plan in the Amount of \$19,500
- n. Approval of the Resolution Setting Forth the Regular Meetings of the President and Board of Trustees and All Subsidiary Bodies of the Village of Mettawa for 2025
- o. Approval of a Resolution Authorizing the Village President and Village Clerk to Execute Contract with Hilton Garden Inn to Provide for Meeting Room Space for Regular Meetings of the Village Board and All Village Committees and Commissions During 2025
- p. Approval of the Amendment to the Agreement with Sandy Gallo LLC for Administrative and Village Clerk Services
- q. Approval of the Agreement with Davey Tree Experts Company for the use of Whippoorwill Park
- r. Approval of Office Furniture Warehouse Proposal for Filing Cabinets for Scanned Documents in the Amount of \$4,382.81

**J. EXECUTIVE SESSION**

**K. CALL TO RECONVENE**

**L. ROLL CALL**

**M. MATTERS REQUIRING ACTION ARISING AS A RESULT OF THE EXECUTIVE SESSION**

**N. ITEMS TO BE REFERRED**

**O. FOR INFORMATION ONLY**

**P. ADJOURNMENT**

ALL QUESTIONS RELATING TO THE PRIORITY OF BUSINESS SHALL BE DECIDED BY THE CHAIR WITHOUT DEBATE, SUBJECT TO APPEAL.

I, the undersigned, caused the above and foregoing 4-pages agenda to be posted at the following location on or before 5:00 p.m. November 17, 2024: In the entry lobby of the Hilton Garden Inn, 26225 N. Riverwoods Boulevard, Mettawa, IL.

Sandy Gallo, Village Clerk