

**MINUTES OF THE REGULAR MEETING FOR THE PARKS AND RECREATION
COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD ON WEDNESDAY, MAY
8, 2024 IN THE COTTONWOOD ROOM A**

A. CALL TO ORDER

Chairman Clark called the meeting to order at 6:46 p.m.

B. ROLL CALL

Upon a call of the roll the following persons were:

Present: Chairman Clark and Members Armstrong and Pelech

Absent: None

Chairman Clark declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineer, Scott Anderson and Trustees Smolic and Towne

Also in Attendees: Alistar Rogers, President of Aero Sport RC Club

C. APPROVAL OF THE REGULAR MEETING MINUTES OF APRIL

Meeting minutes of April 10, 2024 were reviewed. It was moved by Chairman Clark and seconded by Member Pelech that the regular meeting minutes be approved and be placed on file. The motion was carried.

D. DISCUSS THE FOREST BUILDERS INC, PROPOSAL TO REMOVE THE STOCKADE FENCE AT RIVERSIDE IN THE AMOUNT OF \$1,500

Chairman Clark asked the Village Engineer Scott Anderson if the large debris had been removed from Mettawa Savanna. Village Engineer Scott Anderson replied 1.3 tons were removed from the site which was valued at \$180 dollars. Chairman Clark indicated on the south side of the Riverside parcel is an old stockade fence that should be removed. This will allow the Village access to this parcel through Alexandra Drive. The 36-panel fence will be removed and burned at Mettawa Savanna with the brush pile.

A motion was made to approve the removal of the stockade fence at Riverside in the amount of \$1,500. The motion was made by Chairman Clark and seconded by Member Armstrong. The motion was carried.

E. DISCUSS THE FOREST BUILDERS INC., PROPOSAL TO BURN THE BRUSH PILE AT METTAWA SAVANNA IN THE AMOUNT OF \$2,200

Chairman Clark stated Forest Builders will be burning the brush pile and the stockade fence from Riverside together at Mettawa Savanna.

A motion was made to approve Forest Builders Inc proposal to burn the brush pile in the amount of \$2,200. The motion was moved by Chairman Clark and seconded by Member Pelech. The motion was carried.

F. UPDATE ON THE RIVERSIDE PARCEL

Chairman Clark indicated she has reached out to the contractor to remove the silt fencing from the Riverside parcel within the next two weeks.

G. DISCUSS THE ANNUAL TRAIL MAINTENANCE

Chairman Clark asked what was spent on last year's annual trail maintenance. The Village Clerk Gallo replied \$14,600. Member Armstrong indicated several areas along the trail on Bradley Road and Old School Road require additional material to fill the bare spots and the unevenness. The MacLean Preserve at Oasis Park trail is fine. Village Engineer Scott Anderson stated the village has two types of trails. In a few areas, trails were installed with no planning. Other trails such as the MacLean Preserve at Oasis Park trail was engineered and built higher to avoid wash outs or water to overflow onto the trail. As a result, the trails that were created without engineering plans will always require additional material for the washed-out areas. Chairman Clark asked that the proposal include 3 additional loads of material, totaling 6 to address the bare and washed-out areas. Member Armstrong asked that additional material be added by the Trail Drive corner as it gets washed out frequently with rain. Village Engineer Scott Anderson remarked if the area is too thick the material will wash out anyways. The Village Engineer will assess trail heads or street corners that get washed out yearly to determine if these areas should get addressed differently next year.

A motion was made to approve the Forest Builders to complete the annual trail maintenance in the amount not to exceed \$18,580. The motion was moved by Chairman Clark and seconded by Member Armstrong. The motion was carried.

H. DISCUSS THE ROAD CONDITIONS AND CULVERT REPLACEMENT AT WHIPPOORWILL PARK

Chairman Clark indicated during last year's picnic at Whippoorwill Park under the driveway at the t-intersection the grass area had sitting water. Village Engineer Jamie Anderson investigated the issue and determined the culvert was not draining properly through the storm sewer. As a result, the village will need to replace the culvert to improve the drainage to the sewer. Chairman Clark added during the delivery of the mulch for Whippoorwill Park the semitruck got stuck and tore-up the grass. This land will be restored after the culvert replacement. Trustee Towne suggested adding some hedging in this area to prevent other drivers from driving into this section.

A motion was made to approve the Forest Builders proposal for the culvert replacement in the amount of \$11,900. The motion was made by Member Armstrong and seconded by Member Pelech. The motion was carried.

I. DISCUSS THE DAVEY TREE EXPERT PROPOSAL FOR TWO SEASONS OF TREE PLANTINGS AT THE MACLEAN PRESERVE AT OASIS PARK IN THE AMOUNT OF \$10,825

Chairman Clark indicated replacement plans for trees and plantings by MacLean's bench were discussed. Davey Tree Experts have provided feedback on what bushes and trees would do best at this location. All trees are guaranteed. The sketch of the plantings plan was presented to the Committee. A tree that was planted at Oak Hill Lane last year has been determined it will not grow well at this location. As a result, Davey Tree Experts will remove and swap the dead tree with a 3-inch maple tree to be placed at MacLean Preserve at Oasis Park at no cost to the village. The trees will be planted later in May. Chairman Clark added a watering plan will be considered as needed later in the summer.

A motion was made to approve the Davey Tree Expert planting proposal in the amount of \$10,825. The motion was made by Member Armstrong and seconded by Member Pelech. Chairman Clark abstained from the vote. The motion was carried.

J. DISCUSS THE DAVEY TREE EXPERT PROPOSAL FOR TREE PLANTINGS AT 15085 W OLD SCHOOL ROAD IN AMOUNT OF \$6,210

Chairman Clark indicated Davey Tree Experts recommended six maple trees varieties among the spruce trees. Some of the trees will be planted outside the fence while other will be scattered inside.

A motion was made to approve the Davey Tree Experts maple trees in the amount of \$6,210. The motion was moved by Member Pelech and seconded by Member Armstrong. Chairman Clark abstained from the vote. The motion was carried.

K. DISCUSS THE SPRUCE TREES DIRECT PROPOSAL TREE PLANTINGS AT 15085 W OLD SCHOOL ROAD IN THE AMOUNT OF \$7,200

Chairman Clark indicated she received a proposal from Spruce Direct nursery for nine spruce trees to be planted at the 15085 Old School parcel. The trees will be planted on the east side of 15085 parcel.

A motion was made to approve the Spruce Trees Direct proposal in the amount of \$7,200. The motion was made by Member Armstrong and seconded by Member Pelech. The motion was carried.

L. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Chairman Clark indicated she spoke to Pizzo and Associates regarding performing a prescribed burn in the fall at Whippoorwill Farm, the corner of Riverwoods Blvd and Route 60. This burn is part of the stewardship with Pizzo and Associates.

M. ADJOURNMENT

It was moved by Chairman Clark and seconded by Member Armstrong to adjourn the meeting at 7:37 pm. The motion was carried.

Sandy Gallo, Village Clerk