

MINUTES OF THE REGULAR MEETING FOR THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD ON WEDNESDAY, SEPTEMBER 11, 2024 IN THE COTTONWOOD ROOM A

A. CALL TO ORDER

Chairman Clark called the meeting to order at 6:48 p.m.

B. ROLL CALL

Upon a call of the roll the following persons were:

Present: Chairman Clark and Member Pelech

Absent: Member Armstrong

Chairman Clark declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineer, Scott Anderson and Trustees Smolic and Towne

Also in Attendance: Brad Buell

C. APPROVAL OF THE REGULAR MEETING MINUTES OF JULY

Meeting minutes of July 10, 2024 were reviewed. It was moved by Chairman Clark and seconded by Member Pelech that the regular meeting minutes be approved and be placed on file. The motion was carried.

D. DISCUSS SIGNARAMA PROPOSAL NEW TURTLE SIGNS ALONG THE EAST SIDE OF OLD SCHOOL ROAD IN THE AMOUNT OF \$1,634.90

Chairman Clark stated at a prior meeting a request was made to consider more permanent turtle signs. As a result, the Village Clerk Gallo obtained proposals from Signarama for two turtle signs that mirror the trail signs. Trustee Towne made a request for aluminum signs instead which can result in being more reasonable. The Village Engineer indicated aluminum signs with a post can cost about \$100. New signs will be considered next Spring.

E. DISCUSS HYDROSEEDING FOR 15085 OLD SCHOOL ROAD PARCEL

Chairman Clark indicated she has received a proposal from Forest Builders to seed the Old School Road parcel. She is working on obtaining other proposals to be discussed next month.

F. DISCUSS THE DAVEY TREE EXPERTS PROPOSAL FOR THE OAK HILL TREE TREATMENTS IN THE AMOUNT OF \$7,180

Chairman Clark indicated a second wave of tree injections is being proposed to save trees over 14-inches in diameter. Due to the Committee only having two members, this proposal will be approved under the mayor's report at the Board's meeting. Chairman Clark abstains from voting on Davey Tree proposals.

G. DISCUSS THE REMOVAL OF DEAD TREES AND PLANTING NEW ONES AT OAK HILL LANE AND 15085 OLD SCHOOL ROAD

Chairman Clark indicated each of the village's parcels have had tree inventory completed which included trees being tagged. The inventory listing includes the condition of each tree. As we prepare to cut down any defined dead trees, we can view the listing and wrap a red ribbon to mark those trees to be cut. The outcome includes 48 tree removals, of these 17 trunks will be kept by a local company and 3 trees will be trimmed. The goal is to have three bids for this winter project. The Committee has \$25,000 in the budget for this project.

H. DISCUSS SPRUCE TREE DIRECT PROPOSAL FOR ADDITIONAL TREES AT 15085 OLD SCHOOL ROAD IN THE AMOUNT OF \$7,155

Chairman Clark indicated nine Spruce Trees are being purchased. Two will be planted on the south side of 15085 Old School Road and seven at the Oak Hill Lane parcel.

A motion was made to approve Spruce Tree Direct to purchase nine spruce trees in the amount of \$7,155. The motion was moved by Member Pelech and seconded by Chairman Clark. The motion was carried.

I. DISCUSS PIZZO & ASSOCIATES LTD. PRESCRIBED BURN AT WHIPPOORWILL PRESERVE IN THE AMOUNT OF \$5,175

Chairman Clark indicated Pizzo & Associates Ltd will be performing a prescribed burn at the corner parcel of Riverwoods Blvd and Route 60. Trustee Towne asked how the young Oak Trees would be handled. Chairman Clark indicated Pizzo & Associates will water around the trees to protect them. The Village Clerk will communicate the date of the burn to the surrounding businesses.

A motion was made to approve Pizzo & Associates Ltd prescribed burn in the amount of \$5,175. The motion was made by Member Pelech and seconded by Chairman Clark. The motion was carried.

J. DISCUSS PIZZO & ASSOCIATES LTD. LANDSCAPE SERVICE AGREEMENT

Chairman Clark indicated the Pizzo & Associates Ltd three-year landscape service agreement ends October of this year. Chairman Clark indicated she has spoken to Nick Pizzo about the service details and will be discussing which services will be renewed for the next three years.

K. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Chairman Clark stated the village received Forest Builders invoice for the clearing of the 15085 Old School Road parcel. The original proposal included collecting the mulch and disposing of it not to exceed \$5,000. After the project commenced, the Village Engineer Scott called Chairman Clark to update her that there was more material onsite than anticipated. He recommended burning onsite versus disposing. This removed the cost of disposing but added \$1K for the work of onsite burning, increasing the project cost to \$6,000. The final invoice received for this work was in the amount of \$10,000. The load of material was estimated at 6 but resulted at 43. Trustee Pelech asked Village Engineer why he did not stop working before continuing knowing the cost exceeded the approved amount. Trustee Smolic stated this was a massive amount of work and he used his workforce to complete it, as such he approved of the higher amount. Trustee Pelech indicated we should consider splitting the difference owed and offering an additional \$2,000. The Committee's consensus was to approve the Forest Builders invoice for the additional \$3,000.

The motion was made to approve the Forest Builders invoice clearing of the parcel 15085 Old School Road for the total of \$8,000. The motion was moved by Member Pelech and seconded by Chairman Clark. The motion was carried.

L. ADJOURNMENT

It was moved by Chairman Clark and seconded by Member Pelech to adjourn the meeting at 7:30 pm. The motion was carried.

Sandy Gallo, Village Clerk