

MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, SEPTEMBER 11, 2024 IN THE COTTONWOOD ROOM A

A. CALL TO ORDER

Chairman Smolic called the meeting to order at 6:00 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Smolic and Members Clark and Pelech (6:05)

Absent: None

Chairman Smolic declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineer, Scott Anderson; Trustee Towne

Also in Attendance: Brad Buell

C. APPROVAL OF THE REGULAR MEETING MINUTES OF JULY

The minutes of the regular meeting for July 10, 2024 were reviewed. It was moved by Member Clark and seconded by Chairman Smolic that the regular meeting minutes be approved and be placed on file. The motion was carried.

D. UPDATE ON THE CULVERT REPLACEMENT AT 707 BRADLEY ROAD

Village Administrator Florip indicated the temporary easement has been received and recorded at the records office. The village engineer can begin working on the culvert.

E. DISCUSS THE DESIGN PLAN FOR THE OLD SCHOOL ROAD DRAINAGE DITCH

Village Engineer Scott Anderson had the architectural plans for the Committee members to view. The plans indicated x's of the trees to remain. On sheet 4, the slope was steepened. The grading of the ditch was modified to address the trees' locations. One oak tree is located on Brad Buell's property, that will remain. A total of four trees are being kept by the two properties. Chairman Smolic confirmed all work being completed is on village right-of-way not Lake County's property. Village Engineer Scott Anderson indicated as a pipe is installed in the ditch area some of the oak tree roots may get stressed. A retaining wall will be required. The recommendation will be to construct it out of boulders with a batter back at an angle. However, a boulder wall does require ongoing maintenance. The shoulder area will be problematic as it will be reduced to widen the ditch. The new ditch will be built around the trees close to edge of the street. As a result, this area will not have much of a shoulder. Trustee Pelech asked Mr. Buell if he agreed with the design plans, and he replied yes. Village Engineer Scott Anderson said the next step would be to go out to bid in the next few months. This project would likely commence in June or July for 2025, allowing the contractor 30-45 days for completion. Village Engineer Scott Anderson indicated the bidding would not be done until February. Village Clerk Gallo indicated why not complete the bid specification document as the plans have recently been drafted. Chairman Smolic stated he will discuss the current plans with each Board member to help them understand the design plans. Village Engineer Scott Anderson said he will need to make the retaining wall a separate bid item on the bid documents as the results

could be costly. Chairman Smolic asked Village Engineer Scott Anderson to complete the bid specification requirement as needed per the village attorney request.

F. UPDATE ON THE REHABILITATION PLAN ON LITTLE MELODY LANE DITCH

Chairman Smolic indicated the Village Engineer Jamie Anderson made several attempts to reach Ann Mueller by phone. Ms. Mueller is a not a Mettawa resident. Her fence along with her bushes will need to be removed as they are located on the village's right-of-way. Ms. Mueller has not returned his calls. Village Clerk Gallo suggested a letter be mailed to Ms. Mueller instead asking her to reach out to the village to further discuss her concern. The Committee's consensus was in favor of the mailing.

G. UPDATE ON CULVERT AND DITCH REPAIRS WITHIN THE VILLAGE

Chairman Smolic stated Twin Drive was repaired, no culvert was found. Village Engineer Scott Anderson stated they added a ditch area to the road to improve the water drainage on Twin Drive. However, Twin Drive will require a culvert to be installed later. Village Clerk Gallo stated she will add this recommendation to the Road Pavement listing for future repairs to be considered. Various other culverts have also been repaired thus far.

H. DISCUSS THE VILLAGE'S RIGHT-OF-WAY TREES TO BE REMOVED

Chairman Smolic stated he will drive around the village to determine which trees in the right-of-way are dead and should be considered for the winter program.

I. DISCUSS AN ADDITIONAL CLARKE ENVIRONMENTAL MOSQUITO TREATMENT

Chairman Smolic indicated the Illinois Department of Public Health has reported the West Nile Virus is still a concern. As a result, Chairman Smolic is asking the Committee to consider two additional treatments outside the two-year agreement previously approved, for the fall months to address the mosquitos. The additional two treatments will be authorized by the Public Works Committee not by Clarke Environmental.

A recommendation was made to approve Clarke Environmental Mosquito for two additional treatments in the amount of \$9,000. The motion was made by Member Pelech and seconded by Member Clark. The motion was carried.

J. DISCUSS THE SNOW PLOWING BID SPECIFICATION FOR THE 2024-2025

Chairman Smolic stated the lowest snow plowing bidders were Milieu Design. They were contracted in 2018 for landscaping services in the village. The village was not satisfied with their service levels. Trustee Towne asked if a reference check has since been done on Milieu Design with other municipalities. Village Engineer Scott Anderson said he will check their referral listing. The Committee will make their recommendation for the snow plowing award next month. Village Clerk Gallo stated she has received a FOIA request for the bid tabulation on the snow plowing.

K. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Trustee Towne indicated no safety matters to report. Village Administrator Florip indicated Howe Security is currently interviewing for Rick's replacement.

L. ADJOURNMENT

It was moved by Member Clark and seconded by Member Pelech to adjourn the meeting at 6:47 pm.
The motion was carried. Sandy Gallo, Village Clerk