

**MINUTES OF THE REGULAR MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON JUNE 18, 2024 AT THE HILTON GARDEN INN IN THE MAPLE ROOM**

**A. CALL TO ORDER**

Chairman Maier called the meeting to order at 6:00 p.m.

**B. ROLL CALL**

Upon a call of the roll, the following were:

Present: Chairman Maier and Trustees Smolic and Towne

Absent: None

Chairman Maier declared a quorum.

In Attendance: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Trustees Armstrong and Clark; Sikich Representative, Brian LeFevre; Village Treasurer Amy Weiland

**C. APPROVAL OF THE REGULAR MEETING MINUTES OF MAY**

Chairman Maier requested a motion to approve the May 21, 2024 meeting minutes. It was moved by Trustee Towne and seconded by Trustee Smolic that the minutes be approved and be placed on file. The motion was carried.

**D. REVIEW OF INVOICES PRESENTED FOR PAYMENT**

Village Clerk Gallo indicated this month James Anderson Company only billed their monthly amount of \$17,000 as their server was inoperable, their hourly project software was unavailable. May projects will be billed next month. Trustee Smolic recommended the village purchase a new printer for the office. Village Administrator Florip said she will work on obtaining an Oasis gate key. Trustee Smolic asked Village Administrator Florip if Hey & Associates was done with design work. Village Administrator Florip indicated they are about 85% done. Trustee Towne asked about the website update. Village Clerk Gallo indicated Trustee Pelech has provided some feedback for the website and that is being captured, the table formats still need to be finalized and some other minor tweaks are being completed. Trustee Clark asked about the Block public hearing reimbursable amount. Village Clerk Gallo confirmed the resident will need to reimburse the village for all fees incurred for his public hearing once his case has been closed. Village Administrator Florip will communicate to the resident that final amount.

Chairman Maier indicated this month's bill amount to be approved is \$116,291.35.

**E. REVIEW THE TREASURERS REPORT ENDING MAY 31, 2024**

Sikich Representative, Brian LeFevre presented the May Treasurers Report. Mr. LeFevre indicated Funds on Deposits are reflected at \$15M. Trustee Smolic asked if the village's accounts could do more than the interest bearing. Chairman Maier replied the Village Attorney would need to answer this question. This month's expenditures are low due to it being the first month of the fiscal year. The accounting service team has started the audit.

**F. DISCUSS THE TAX REBATE PROGRAM**

Village Clerk Gallo indicated the tax rebate resident communication is going out the first week of July. The deadline is Friday, October 4<sup>th</sup>. The residents will have 12 weeks to complete their

submission. This year an additional page with the meeting dates will be included. Chairman Maier asked if there were any residents that were eligible for the rebate this year. Village Administrator Florip replied no. Chairman Maier asked that we confirm no residents had any outstanding violation amounts.

Trustee Smolic asked if the tax rebate amount for this year could be changed. Chairman Maier replied no, as the ordinance will be approved at the Board meeting today. Village Administrator Florip replied the amount change needed to occur during the budget approval period. Village Clerk Gallo indicated the tax rebate amount was discussed when the possibility of the Grocery Tax was being imposed on the municipalities.

**G. REVIEW AND RECOMMENDATION OF THE TAX REBATE ORDINANCE**

Chairman Maier stated the approval of the ordinance is the formality for issuing checks to the residents.

**H. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

Trustee Clark asked Village Administrator Florip on the status of the Grocery Tax. Village Administrator Florip replied the tax will go into effect January 1, 2026. Municipalities can pass an ordinance implementing a 1% Grocery Tax effective October 1, 2025. Trustee Towne replied that he would like the committee to consider the overall Sales Tax. Village Administrator indicated this bill has not been signed by the Governor. Trustee Smolic replied to implement a Sales Tax with our current bank balance is not justifiable. Chairman Maier mentioned a new sales tax requires a referendum.

**I. ADJOURNMENT**

With no further business to conduct, it was moved by Trustee Towne and seconded by Trustee Smolic that the meeting be adjourned at 6:27 p.m.

Sandy Gallo, Village Clerk