

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND THE BOARD OF TRUSTEES FOR THE VILLAGE OF METTAWA, LAKE COUNTY, ILLINOIS, HELD AT THE HOUR OF 7:30 P.M. ON TUESDAY, JUNE 16, 2009 IN THE COMMUNITY CENTER OF THE ST. BASIL OF ASTROG SERBIAN ORTHODOX CHURCH, LOCATED AT THE SOUTHWEST CORNER OF OLD SCHOOL AND BRADLEY ROADS, METTAWA, ILLINOIS.

A. CALL TO ORDER

Mayor Ray called the meeting to order at 7:45 P.M.

B. Upon a call of the roll, the following members were:

Present: Trustees Armstrong, Brennan, Falbe, Nicholson, Maier, Tindall, and Mayor Ray.

Absent: None

The Mayor declared a quorum present.

Also present: Village Attorney John Zimmermann of the firm of Raysa & Zimmermann, LLC; Scott Anderson, representative of the firm of James Anderson Co., Village Engineers; Deputy Treasurer David Fairman and Village Clerk, Cathy Nelson.

C. APPROVAL OF MINUTES

It was moved by Trustee Armstrong and seconded by Trustee Nicholson that the Minutes of the Regular Board Meeting of May 19, 2009 be approved with the correction of a typographical error on page 7, item M, first line: "reclused" should be "recused".

Upon roll call the following voted:

Aye: Trustees Armstrong, Brennan, Falbe, Maier, Nicholson, Tindall

Nay: None.

Mayor Ray declared the motion carried and the Minutes approved as corrected.

D. APPROVAL OF BILLS

1. Bills submitted for payment :

It was moved by Trustee Maier and seconded by Trustee Brennan that the bills be approved as presented by the Deputy Treasurer during this meeting, with the exception of the Clarke bill.

Trustee Nicholson questioned the billing of Clarke Mosquito, asking if any work had been done to date this year. Dave Fairman explained their contract and monthly billing pattern. Trustee Nicholson requested a copy of their contract.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Brennan, Falbe, Nicholson, Maier, Tindall
Nay: None.

Mayor Ray declared the motion carried.

2. Other bills paid by the Village Treasurer in anticipation of this meeting:
None.

E. TREASURER'S REPORT

It was moved by Trustee Tindall and seconded by Trustee Maier that the Board acknowledge receipt of the Treasurer's Report and place it on file.

Upon a call of the roll, the following voted:

AYE: Trustees Armstrong, Brennan, Falbe, Maier, Nicholson and Tindall
NAY: None

F. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC

1. Citizens to be heard on items not listed elsewhere on this agenda.

Roy Bollhoffer of 707 Bradley Rd, Mettawa, asked if the money from the Tollway Oasis was put into an operating fund and whether it could be used to do something about the lighting situation from the oasis lights causing a serious problem at his home.

Trustee Tindall stated that Village has been talking to the Tollway Oasis for two years and they have failed to replace the site wall and have not installed light shades as promised.

Dialogue ensued and Mayor Ray stated that it would be looked into the situation and he would report back to Mr. Bollhoffer.

G. COMMISSION AND COMMITTEE REPORTS

1. Committee on Finance:

Chairman Maier gave his report including:

Selection of an Auditor of the Treasurer for Fiscal Years 2007-2008 and 2008-2009

Chairman Maier reported that of the seven firms contacted for bids, four Auditing firms submitted bids and that two finalist were interviewed by the committee: Wolf & Co. LLP, and Swarztrauber & Co.

Chairman Maier moved that as time was of the essence, that the Mayor and Board of Trustees concur with the recommendation of the Committee and award these two audits to Swarztrauber, as the lowest responsible bidder. Swarztrauber has performed previous audits and has assured the Village that it can finish the audit in a timely manner. If these audit reports are done in a timely manner, then the Committee will recommend that the 2010 FY audit will be awarded to Swarztrauber. The committee recommended that after awarding the 2010 audit, the Village search, through a bid process, for other firms; excluding Swarztrauber, to do the 2011-2013 FY's audit providing the CAFR report each year.

2. PARKS AND RECREATION COMMITTEE

Chairman Falbe reported that his committee did not meet this month. He did however meet with the Mettawa Open Lands Association ("MOLA") to discuss their work and his serving as a Board liaison to "MOLA". He also had discussions with the Village Attorney on the need to operate parks as part of the the Village Parks and Recreation Department. He stated that Whippoorwill Farm would be a perfect park.

3. COMMITTEE ON ROADS

Chairman Armstrong reported that the bridge work on Bradley road will finally begin June 16; that we have a contract for culvert work to be done;

That work on Rt.60 starts on June 16 ; and that illegal signs were removed, and a trailer removed from roads.

Now that the weather is warming for road work, Trustee Armstrong and Village Engineer Scott Anderson, drove around the Village and marked repair sites on Village roads for possible repair and patching.

Trustee Tindall reported that trail maintenance work is under way to weed, trim and deter erosion. Separately, he reported that the roadbed shoulders are not being maintained to specification, especially on Little St. Mary's and that costs to fix them would be presented at the next Board meeting.

4. PLAN COMMISSION

There is no report.

5. ZBA

There is no report

6. BUILDING DEPARTMENT REPORT

Mayor Ray thanked Village Engineer Scott Anderson and Trustee Tindall for presenting the Building Permit and Building Project Review report.

7. ARCHITECTURAL REVIEW BOARD

There is no report.

H. BUSINESS FROM THE BOARD FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:

1. Mayor's Report.

a. Update: Redistricting the Roundout School District:

The Mayor stated that redistricting will not be done and this item is no longer under consideration.

b. Appointments:

i. Road and Trail Committee:

Mayor Ray appointed Trustee Armstrong as Chair and Trustees Brennan and Tindall as members.

ii. Village Board member Resident Districts

Mayor Ray introduced a new concept for the Village, He is assigning each Board member and the Village Clerk a section of the Village called a "District". These District assignments were made for two purposes: 1) for the Board to weekly drive around to visually check for items of repair, of fallen trees for removal and 2) to contact the residents within these Districts for their feedback on actions taken by the Board.

Trustee Falbe agreed with the concept but did not feel the Village Clerk should have a district. Lively discussion ensued. Mayor Ray gave rationale and history of the Clerk position from the first incorporation in 1959 and stated that the clerk is an officer of the Village but she can't vote as the Trustees do. Trustee Falbe further indicated his support for the concept but asked the Mayor to re-adjust his assignments so that he covered all of the two developments closest to his home. Mayor Ray agreed to re-look at the assignments. With the possible exception of Trustee Falbe's assignments, the Mayor stated that the district assignments will remain as assigned until changed by the Mayor.

c. Other Business

- i. An Ordinance Reducing Old School and Bradley Speed Limit to 25mph

After some discussion, Trustee Armstrong moved, seconded by Trustee Maier that the Board adopt **Ordinance No. 627**, being **“An Ordinance Amending Chapter 6 (Speed Limits on Bradley and Old School Roads) of the Municipal Code of the Village of Mettawa.”**

Upon a call of the roll, the following voted:

AYE: Trustees Armstrong, Brennan, Falbe, Maier, Nicholson

NAY: Trustee Tindall

Mayor Ray declared the motion to lower the speed limit carried.

- ii. Attorneys' fees - Modification of Contract

It was moved by Trustee Falbe and seconded by Trustee Tindall that the Board accept the following changes in Attorneys' fees and authorize Mayor Ray to execute a memorandum replicating the changes.

- For general corporate services: Increased from \$160/hr to \$195/hr
- For litigation services, no change: \$275/hr
- For services rendered on behalf of the Village, the cost of which is to be reimbursed the Village by developers seeking to enter into development contracts and/or subdivider's or developer's agreements with the Village: down from \$355/hr to \$350/hr
- For services rendered on behalf of the Village, the cost of which is to be reimbursed the Village by persons who will reside on the property following entering into development contracts and/or subdivider's or developer's agreements with the Village but who will not be subdividing that property for a least one year after commencement of their residency on the property: down from \$355/hr to \$250/hr.

Upon a call of the roll, the following voted:

AYE: Trustees Armstrong, Brennan, Falbe, Maier, Nicholson, Tindall
NAY: None

Mayor Ray declared the motion passed.

- iii. The Village Clerk presented newly designed Village stationery and business cards. It was the consensus of the Village Board that Board Members can order their own cards thru the Clerk.
- iv. Mayor Ray informed the Board that the press called him for his opinion and statement on video gambling. He declined to comment in time for the article's publication. Trustee Falbe will investigate the effect of the legislation on village hotels when this legislation becomes law.

Mayor Ray and the Board of Trustee unanimously consented to take a single Roll Call Vote on several items grouped together for voting purposes under the designation "Omnibus Vote":

1. New Business:

It was moved by Trustee Falbe and seconded by Trustee Armstrong that Items A thru E and G thru J under "New Business" and Items A & B under "Unfinished business" be approved as presented.

a. Village Storage Facility Rental :

The Village Clerk secured three bids for Storage. She recommended the bid submitted by LifeStorage of Libertyville, the low responsible bid, be accepted: \$1,808.00 per year, pre paid. \$20 administration fee, and \$250 to move files from 4 locations to storage. (Truck and two guys @\$20 hr. = est. \$250.00)

OMNIBUS VOTE

- b. Certificate Recognizing the Public Service of Sandra Shapcott as Village Clerk

OMNIBUS VOTE

- c. Certificate Recognizing the Public Service of George Cook as Village Treasurer

OMNIBUS VOTE

- d. Selection of an Auditor of the Treasurer for Fiscal Years 2007-2008 and 2008- 2009

OMNIBUS VOTE

- e. Consideration of Establishing a Capitalization Policy for the Village's Fixed Assets

OMNIBUS VOTE

- g. Authorization of Agreement with white Lodging Services, Inc. (Hilton Garden Inn Hotel) for Village Meeting Rooms

OMNIBUS VOTE

- h. An Ordinance changing the Location of Village Board Meeting

OMNIBUS VOTE

- i. An Ordinance Codify and Uniting the Villages' two Architectural Review Boards

OMNIBUS VOTE

- j. An Ordinance Establishing the Village of Mettawa Safety and Security Commission

OMNIBUS VOTE

2. **Unfinished Business:**

- a. Ratification of Actions of the Village Clerk: Purchasing Equipment and Supplies from June 16th Board Meeting

OMNIBUS VOTE

- b. Ratification of Designation of the Dailey Herald as the "Newspaper of General Circulation within the Village of Mettawa" from June 16 Board meeting.

OMNIBUS VOTE

Upon a call of the roll, the following voted:

AYE: Trustees Armstrong, Brennan, Falbe, Maier, Nicholson, Tindall
NAY: None.

Mayor Ray declared the motion carried and the items under the Omnibus Vote approved and adopted.

ADDITIONAL NEW BUSINESS:

- f. After some discussion, Trustee Falbe moved, seconded by Trustee Nicholson, that the Board adopted **Ordinance No.631** being "**An Ordinance Amending Chapter 2.208 (Standing Committees) of the Municipal Code of the Village of Mettawa,**" as amended on its face during this meeting.

After a call of the roll, the following voted:

AYE: Trustees Armstrong, Brennan, Falbe, Maier, Nicholson, Tindall
Nay: None.

Mayor Ray declared the motion to amend Section 2.208, Standing Committees, carried.

I. **EXECUTIVE SESSION**
None

J. ITEMS TO BE REFERRED
None

K. FOR INFORMATION ONLY

1. The Village clerk announced she has assigned the following Ordinance numbers :

No.628 (An Ordinance changing the location of the Village board Meetings No.629 (An Ordinance Codifying the Uniting of the two Village Architectural Review Boards)

No.630 (An Ordinance establishing the Village of Mettawa Safety and Security Commission)

2. Sewer: The Mayor stated that the County Board met today and we will receive notice to pay \$1,060,000 for the installation of the new lift station. The Village will comply with the order.
3. The Mayor stated that Trustee Tindall and Village Attorney Zimmermann attended a meeting called by the Serbian Church to discuss their current financial state and interest in selling some of the property. The Church indicated that they saw three sale options: 1) Village to purchase one parcel of five acres 2) Build a cemetery service and sell lots or 3) Detach from the Village, re-zone and sell smaller lots.

The resolution at this time is that a resident is pursuing purchase of one of the Churches two five acre parcels.

L. ADJOURNMENT

With no further business to conduct, it was moved by Trustee Armstrong and seconded by Trustee Maier that the meeting be adjourned.

Upon a call of the roll, the following voted:

AYE: Trustees Armstrong, Brennan, Falbe, Maier, Nicholson, Tindall
NAY: None

Mayor Ray declared the motion carried and the meeting adjourned at 9:31P.M.

Cathy Nelson, Village Clerk